

Monterey Regional Stormwater Management Program

Management Committee

MEETING MINUTES

For May 22, 2024

AGENDA ITEMS

1. Call to Order / Roll-Call

Chairperson Gomez (City of Sand City) called the meeting to order at 9:36 a.m. and performed roll call.

Management Committee (MC) Members:

City of Carmel – Mary Bilse
City of Del Rey Oaks – Ron Fucci
City of Monterey – Andrew Easterling
Kevin Anderson
City of Pacific Grove – George Fuerst
City of Sand City – Leon Gomez
City of Seaside – Patrick Grogan
(joined at 10:05 am)
County of Monterey – Michael Trapani

Other:

Maris Sidenstecker – PE/PO Coordinator
Rachel Gaudoin – Monterey One Water
Michael McCullough – Monterey One Water
Alma Garcia – Monterey One Water

Other Virtual:

Mollie Wooden (PBC)

MRSWMP Staff:

None

2. Public Comments

called for public comment, none received.

3. Approve Management Committee Meeting Minutes for 4/24/2024.

- **Action:** On a motion by Bilse (*City of Carmel*), seconded by Fucci (*City of Del Rey Oaks*), Management Committee approved the Management Committee Meeting Minutes for 4/24/2024, with Trapani (*County of Monterey*) and Gomez (*City of Sand City*) abstaining.

INFORMATION AND DISCUSSION ITEMS

4. Update on PE/PO Program

Sidenstecker updated the Committee with a presentation of the PE/PO Program which included School Presentations, Public Events, TV ads (English and Spanish), Spanish Radio ads, and Social Media Toolkit TV ads. She stated that she has started working on the annual report and is gathering surveys and metrics.

Trapani shared that there is a public outreach element required for their TMDL and has been working with Sidenstecker on the Gavilan Creek Watershed in educating the schools and public on water quality.

- a. School Presentations
- b. Public Events
- c. TV Ads
- d. Spanish Radio
- e. Social Media

Chairperson Gomez called for public comment, none received.

5. Update on Ad Hoc Post-Construction Requirements Training Workshops

Gomez reported that the Ad-Hoc Committee is working towards having training begin in the second quarter on Operations and Maintenance for Hydrodynamic Separators and Infiltration Basins with a suggested timeline of early June.

McCullough stated that he has been in contact with multiple vendors recently. One vendor has responded, but they are still in the process of confirming the exact date for the training with their staff. Once the date is finalized, McCullough plans to promote the virtual training session, scheduled over the lunch hour.

Gomez outlined the training program, which comprises quarterly sessions held three times annually. The training for the third quarter would center on PCR Compliant Designs, while the fourth quarter would prioritize Municipal Compliance & Reporting.

2024 Training Topics

- i. 2nd Quarter – Operations and Maintenance (Hydrodynamic Separators and Infiltration Basins) Suggested timeframe for meeting – Early June
- ii. 3rd Quarter – PCR Compliant Designs – Reaching out to Consultants

Chairperson Gomez called for public comment, none received.

6. Update on MRSWMP FY 24/25 Budget

McCullough stated that invoices for FY 23/24 have been mailed. Initially budgeted at \$404K, the revised budget stands at \$279K due to labor savings. For FY 24/25, the budget is set at \$415,490, factoring in a 5% inflation increase while maintaining the previous year's PPO budget. He also noted that the final invoice for FY 24/25 might be lower, contingent upon the timing of filling open positions.

The Committee agreed to include the adoption of the FY 24/25 budget in the agenda for the June 26, 2024, meeting. Any inquiries should be directed to McCullough by Friday,

June 7, 2024, and a reminder email will be sent by Gaudoin to all Committee members on Monday, June 3, 2024.

Sidenstecker pointed out that the PPO budget for FY 24/25 is restricted, particularly considering inflation. She emphasized the challenge of having insufficient funds remaining to finalize the annual report, which consequently affects the following year's budget.

- a. Draft FY 24/25 MRSWMP Public Education and Outreach Program Budget
- b. Draft MRSWMP FY 24/25 Budget

Chairperson Gomez called for public comment, none received.

ADMINISTRATIVE REPORTS

7. Program Administrator Update

- a. Upcoming Cost Accounting Guidance – SWRCB – Phase 2 permit will be included.
[Revised Draft Water Quality Control Policy for Standardized Cost Reporting in Municipal Stormwater Permits \(May 2024\) \(ca.gov\)](#)

McCullough explained that there is a forthcoming cost reporting requirement for Phase 2 permittees. He also provided a handout prepared in May 2024 regarding this matter.

- b. Grant Opportunity - Applications for this fund are due June 28, 2024, at 5:00 PM PT.
[Central Coast Community-Based Water Quality Grants Program | Rose Foundation \(rosefdn.org\)](#)

McCullough informed the Committee about a grant opportunity offering up to \$200K and encouraged members to notify him if they find any prospects worth exploring. Gomez expressed potential interest and suggested discussing it further offline.

- c. Verbal Update on Position Vacancies

McCullough announced that M1W will commence advertising for the two vacant positions starting tomorrow.

- d. CASQA Conference – Oct. 21-23 – Sacramento

McCullough stated that he wanted to remind the members about the upcoming fall CASQA conference in Sacramento.

- e. New Regional Water Quality Board Contact – Leah Lemoine, Senior Water Resource Control Engineer Stormwater/Recycled Water Programs,
leah.lemoine@waterboards.ca.gov

McCullough reported that Leah Lemoine has been to the treatment plant and is aware of the issues at the Regional Treatment Plant and is a good contact and has been open and receptive to some of the areas issues.

f. Carmel Cares Presentation – June 26, 2024

McCullough indicated that the cigarette butt presentation was rescheduled from the May meeting and would now take place at the June 26, 2024, committee meeting.

Member Grogan joined at 10:05 a.m.

Chairperson Gomez called for public comment, none received.

8. Management Committee Members

- a. **City of Monterey** – Easterling reported that they are in a 218 process to move to the county tax roll beginning in July. He added that he would have Kevin Anderson attend most meetings and that he would attend when possible.
- b. **City of Seaside** – Nothing to Report
- c. **Carmel** – Bilse reported that their CVS units were cleaned out yesterday and today, and that it is usually done by Carmel Area Water District, and that she is thinking about attending the CASQA conference.
- d. **City of Pacific Grove** – Fuerst thanked Lindsay Brown of the National Marine Sanctuary who spoke at the Beautification and Natural Resource Commission and gave a thorough presentation on all the sampling they do in Pacific Grove and regionally. He stated that he gave an update on the MRSWMP program to the Commission.
- e. **County of Monterey** – He reported that they started their spring street sweeping yesterday that covers 224 curb miles, which is done once before the rainy season and once after the rainy season. He explained that street sweeping is part of the MRSWMP permit and that each member entity has a specific schedule to meet that specific requirement. He stated that he would send a copy of the original permit/legacy document to McCullough for distribution to the Committee.

Gaudoin informed the group that the County has initiated their yearly online training concerning Good Housekeeping practices and illicit discharge, mandatory for all. She personally tested the website's forms for functionality. She encouraged anyone requiring this data for their annual virtual trainings to inform her, assuring that she can provide weekly or monthly reports on completed trainings. Gaudoin indicated that she would check for the City of Carmel the last time data was submitted. She provided the committee with a demo of how to access the Good Housekeeping link, instructions and videos and indicated that she could export any submittals to each member entity. Gaudoin stated that she would provide step by step instructions on how to access the training information for each of their jurisdictions and would include Trapani's sample emails and also include this item on next month's agenda.

- f. **Del Rey Oaks** – Fucci reported that PG&E is doing the final stretch of the pipe today and that on May 29, 2024, at 1:30 pm there will be a kickoff celebration at

the City Hall parking lot for the trail and the underpass. He added that the bid for the shoulder repair on the west side will go out to bid by the end of the month.

- g. Sand City** – Gomez reported that the vertical construction of the hotel has started. He added that a roundabout will be installed at Highway 1 and California Avenue.

Chairperson Gomez called for public comment, none received.

9. Program Administrator Update

None

SCHEDULE NEXT MEETING / ADJOURNMENT

10. Schedule Next Meeting

The next Management Committee meeting is scheduled for Wednesday, June 26, at 9:30 a.m.

11. Meeting Adjournment

The meeting was adjourned at 10:38 a.m.