

Monterey Regional Stormwater Management Program

Management Committee

MEETING MINUTES

For June 26, 2024

AGENDA ITEMS

1. Call to Order / Roll-Call

Chairperson Gomez (City of Sand City) called the meeting to order at 9:32 a.m. and performed roll call.

Management Committee (MC) Members:

City of Carmel – Mary Bilse
City of Del Rey Oaks – Ron Fucci
(*Virtually*)
City of Monterey – Kevin Anderson
City of Pacific Grove – George Fuerst
City of Sand City – Leon Gomez
City of Seaside – Patrick Grogan
County of Monterey – Michael Trapani

Other:

Dale Byrne – Carmel Cares
Maris Sidenstecker – PE/PO Coordinator
Rachel Gaudoin – Monterey One Water
Michael McCullough – Monterey One Water
Alma Garcia – Monterey One Water

Other Virtual:

Leah Lemoine (CCRWQB)
Molly Woodson (PBC)
Heidi Niggemeyer (City of Salinas)

MRSWMP Staff:

None

2. Public Comments

Chairperson Gomez called for public comment, none received.

3. Approve Management Committee Meeting Minutes for 5/22/2024.

- **Action:** On a motion by Bilse (*City of Carmel*), seconded by Trapani (*County of Monterey*), Management Committee approved the Management Committee Meeting Minutes for 5/22/2024.

INFORMATION AND DISCUSSION ITEMS

4. Central Coast Regional Water Quality Board – New Staff Contact Leah Lemoine, Senior Water Resource Control Engineer Stormwater/Recycled Water Programs

- a. Update on Phase 2 MS4 Permit and CA Construction General Permit
- b. Informational Item – Staff Resources for Recycled/Storm Programs

Ms. Leah Lemoine, Senior Water Resource Control Engineer introduced herself and explained that she oversees the stormwater group including the municipal program, construction and industrial, and oversees the recycled water program. She indicated that the Construction General Permit has been effective since September of this past year and that Trent Buchanan is the internal technical lead on the construction permit and confirmed that Michael Godwin is the contact for Industrial IGP. She reported that the Phase 2 permit reissuance is on track for adoption by the State Board next spring with a possible effective date of early summer, and that workshops would be provided to review the changes. Chairperson Gomez instructed McCullough to monitor the availability of the workshops. Lemoine stated that she would like to remain on the distribution list and committed to informing the Committee beforehand when she plans to update agenda items.

Niggemeyer noted that they are working with 2NDNATURE to develop a cost reporting tool which would be a module in 2NFORM.

5. Presentation on Carmel Care's Cigarette Litter Prevention Program

a. Dale Byrne, Co-Founder & President of Carmel Cares

Mr. Dale Byrne provided the Committee with a presentation on Carmel Care's Cigarette Litter Prevention Program (CLPP) and highlighted the program's mission, success to date, and current projects. He stated that the CLPP is the largest program targeting the elimination of cigarette and cigar tip litter with the goal to reduce cigarette litter by 50% in 4 to 6 months. He explained that the Keep Monterey County Beautiful Cigarette Litter Prevention Program offer consists of 110 Terracycle butt receptacles, portable auto, and pocket ash trays to distribute to cities and organizations in Monterey County. He added that the interested parties need to follow the CLPP process, and that the offer also includes funding to develop customized labels, installation costs and advertising. He indicated that if any entity is interested in this program to please send him an email at CarmelCares@gmail.com.

Chairperson Gomez suggested putting a link to the Carmel Care's CLPP on the Monterey Sea website.

6. Update on PE/PO Program

Sidenstecker updated the Committee with a presentation of the PE/PO Program which included School Presentations, Public Events, TV ads (English and Spanish), Media Outreach Visitor Magazine and June Wrap Up of Permit Year 11. She noted that two ads will appear in the annual visitors' guide published by Monterey Weekly: one focuses on Cigarette Butts Are Litter and the second ad is on Areas of Special Biological Significance

(ASBS) and How We Can Protect It. She confirmed for the Committee that she is working on the evaluations for the annual report

- a. School Presentations
- b. Public Events
- c. TV Ads
- d. Spanish Radio
- e. Social Media

Chairperson Gomez called for public comment, none received.

7. Update on Post-Construction Requirements Training

- a. 6/5/24 Training: O&M for Hydrodynamic Separators and Infiltration Basins
Anderson reported that the training was informative, and Grogan stated that his staff found the training positive and appreciated knowing how the individual unit fits into the whole system and recommended keeping future training to 30 minutes, even with Q&A. McCullough added that training was partially recorded due to a glitch in the system and that there were 29 individuals who attended.

Chairperson Gomez asked for a digital flyer to be emailed containing all pertinent details such as date, time, title, and a concise description of the training for future sessions. He also asked that the recording and PowerPoint be posted on the website for the last training session.

- b. 3rd Quarter – PCR Compliant Designs – 2NFORM Training
McCullough stated that the 2NFORM training will be held in August but will confirm the date with the Committee to make sure it works for everyone and then will publicize the agreed upon date. He added that the outline for the PCR compliant designs needs to be finalized on what will be presented and that there could be two trainings in the third quarter. He indicated that there could also be drywell training.

Grogan requested an outline of what they would be presenting to make sure it aligns with the order of preference in the PCRs.

Chairperson Gomez requested to include drywell training on the agenda for an upcoming PCR Subcommittee meeting. Additionally, he asked that 2NFORM provide an outline detailing the topics they would like to cover. He also requested an email be sent to Committee members to gather valuable feedback on what they would like to see in PCR training.

Chairperson Gomez called for public comment, none received.

8. Update on MRSWMP FY 24/25 Budget

a. Draft MRSWMP FY 24/25 Budget

McCullough stated that this is the same budget that was presented in May 2024. He noted Sidenstecker shared that her budget was flat in FY 23/24 and is flat for this FY 24/25.

Sidenstecker indicated that her budget has been flatlined for 11 years and that insurance, gas and labor have all increased and asked if there was an area in the budget that could be looked at to give her more money for her staff. The Committee decided that there may be an opportunity for a mid-year adjustment to move money from the contingency to Sidenstecker's budget.

- **Action:** On a motion by Grogan (*Seaside*), seconded by Fuerst (*Pacific Grove*), Management Committee adopted the MRSWMP FY 24/25 Budget.

Chairperson Gomez called for public comment, none received.

ADMINISTRATIVE REPORTS

9. Program Administrator Update

- b. Position Vacancies Posted on June 5, 2024, at www.governmentjobs.com/careers/m1w
McCullough informed the Committee that 35 applications were received for the Admin position and 44 applications were received for the Communication Specialist position. He stated that the screening process would start immediately and would work with the Chair and Vice Chair on the next steps.

- a. Grant Opportunity [Central Coast Community-Based Water Quality Grants Program | Rose Foundation \(rosefdn.org\)](http://CentralCoastCommunity-BasedWaterQualityGrantsProgram.RoseFoundation.org)

McCullough reported that this is a great opportunity for small projects and that if there is an entity interested M1W could assist, and that it looks like there may be an opportunity next year that would provide more lead time to promote and assist in submitting applications. Committee members noted that they did not have projects that would qualify for this grant, and Trapani noted that they did have a project but that the timing did not work out.

Chairperson Gomez called for public comment, none received.

10. Management Committee Members

- a. **City of Monterey** – Anderson reported that they have been working with 2NDNATURE on updating their stormwater template based off the ESRI Utility Network solution. Chairperson Gomez asked Anderson if he could present to the Committee the City’s use of 2NFORM at the next meeting, which he agreed to.
- b. **City of Seaside** – Grogan reported that the city is currently talking with the provider who assists them with the permit program, Smartgov and exploring other features especially with integrating the reporting requirements for building permits.
- c. **Carmel** – Nothing to report
- d. **City of Pacific Grove** – Nothing to report
- e. **County of Monterey** – Trapani reported that the street sweeping was completed and went well. He also reported that they are in the process of finishing the outfall survey and inspected 115 outfalls. He added that they are looking into the project in the Pajaro area to meet the trash requirements.
- f. **Del Rey Oaks** – Fucci reported that Cal Am is finishing their tie in today, and that on July 2nd. Granite Rock will begin mobilizing at the yard and behind Safeway with Conex boxes and construction trailers. He added that it will get congested from Fremont Street to Highway 68, and that PG&E will start construction on a gas line at the Monterey City school yard.
- g. **Sand City** – Gomez reported that they submitted a grant for a multi-use trail project in Sand city and that the West End Festival is scheduled from August 24 – 25, 2024.

Chairperson Gomez called for public comment, none received.

SCHEDULE NEXT MEETING / ADJOURNMENT

11. Schedule Next Meeting

The next Management Committee meeting is scheduled for Wednesday, July 24, at 9:30 a.m.

Gaudoin explained that the Zoom link is the same per fiscal year and that starting next month there will be a in a new Zoom link and wanted to make everyone aware. She added that the new link would be reflected on the agenda.

12. Meeting Adjournment

The meeting was adjourned at 11:15 a.m.