

Monterey Regional Stormwater Management Program

Management Committee

MEETING MINUTES For April 24, 2024

AGENDA ITEMS

1. Call to Order / Roll-Call

Vice-Chairperson Fucci (City of Del Rey Oaks) called the meeting to order at 9:03 a.m. and performed roll call.

Management Committee (MC) Members:

City of Carmel – Mary Bilse
City of Del Rey Oaks – Ron Fucci
City of Monterey – Andrew Easterling
City of Pacific Grove – George Fuerst
City of Sand City – Absent
City of Seaside –Patrick Grogan
County of Monterey – Katie Datan

Maris Sidenstecker – PE/PO Coordinator
Rachel Gaudoin – Monterey One Water
Michael McCullough – Monterey One Water

Other Virtual:

Mollie Wooden (PBC)
Autumn Wycoff - Caltrans

MRSWMP Staff:

None

Other:

2. Public Comments

Vice-Chairperson Fucci called for public comment, none received.

3. Approve Management Committee Meeting Minutes for 3/27/2024.

- **Action:** On a motion by Grogan (*City of Seaside*), seconded by Bilse (*City of Carmel*), Management Committee approved the Management Committee Meeting Minutes for 3/27/2024.

INFORMATION AND DISCUSSION ITEMS

4. Update on PE/PO Program

Sidenstecker updated the Committee with a presentation of the PE/PO Program.

a. School Presentations

Sidenstecker stated that hands-on presentations were made to five different schools for a total of 308 students in March, and in April, hands-on presentations were made

to two schools for a total of 170 students, with one more presentation to take place later in the month.

b. Public Events

Sidenstecker stated that public events celebrating Earth Day were held in Carmel, Del Rey Oaks and Seaside.

c. TV Ads

Sidenstecker indicated that a total of 225 TV ads ran on three different TV stations in March.

d. Social Media

Sidenstecker stated that she shared Earth Day celebrations and other public events on social media outlets.

Vice-Chairperson Fucci called for public comment, none received.

5. Update on Ad Hoc Post-Construction Requirements Committee

a. PCR Subcommittee Meeting, April 18, 2024

McCullough stated that the Ad-Hoc committee met last week and reviewed items from the March meeting and developed a training plan for the remainder of this year. He explained that the training for the 2nd quarter would be a virtual Lunch and Learn on Hydrodynamic Separators and Infiltration Basins. He indicated that he spoke with Grogan and has a list of names of people to do the training and would reach out to them. The 3rd quarter training would focus on PCR Compliant Designs and would obtain feedback from members on topics. He noted that Wotan has been helpful with her experience on PCR compliant designs and will reach out to her for design ideas. The 4th quarter would focus on Municipal Compliance & Reporting, and that a good idea would be to check with other municipalities for templates or any forms they use to make sure they are being compliant.

2024 Training Topics

- i. 2nd Quarter – Operations and Maintenance (Hydrodynamic Separators and Infiltration Basins) Suggested timeframe for meeting – Early June
- ii. 3rd Quarter – PCR Compliant Designs
- iii. 4th Quarter – Municipal Compliance & Reporting / Templates that Meets Member Needs)
- iv. Feedback from Management Committee

Vice-Chairperson Fucci called for public comment, none received.

6. Verbal Update on MRSWMP Ad Hoc MOA Committee

McCullough reported on a conference call with M1W Legal Counsel Gilpin, MRSWMP member Wotan, MRSWMP member Bilse and MRSWMP alternate member Easterling on the agreement and the Brown Act requirements. The group discussed whether this committee should be an advisory type of committee versus a management committee. He explained that it was discovered for the Brown Act that the Committee members be appointed, and that is not the case with this committee. He stated that the ad-hoc committee is going to explore other areas like, Santa Barbara, Santa Cruz, and San Diego, who meet for stormwater purposes who are not using the Brown Act or an official MOA to guide them. He stated that along with member Wotan would look at other entities for examples of these types of meetings.

Gaudoin stated that the goal is not to decrease transparency, the goal is to ensure that all members can all work together in an efficient manner.

McCullough explained that it is going to take more time to work through the examples and that M1W's Legal Counsel suggested checking with each of the committee entities' legal counsel to make sure there is a consensus on terminating the current agreement and developing a new agreement. Gaudoin added that even once there is a draft, there would be an opportunity for the entities to provide feedback, so everyone is happy with the final agreement.

Vice-Chairperson Fucci called for public comment, none received.

7. Update on MRSWMP FY 23/24 Budget

McCullough explained that last month the discussion was to move any money left over from the 23/24 budget to contingency, which is still a possibility. The recommendation now is to invoice for the budgeted amount minus the payroll savings and want to make the committee aware of the new invoice amount listed in purple on Attachment 5, page 21.

Gaudoin stated that based on last month's meeting, M1W staff researched how the invoices were sent out. Ms. Gaudoin explained that historically, invoicing for the current fiscal year happens in January of that fiscal year, and it is six months in arrears, with six months in the future. She further explained that the invoice would be for the budgeted amount that is passed in May each year. She added since there was no Program Manager for an extended amount of time, invoices were not issued in January and there was a question on how they approached the salary of the Program Manager. She stated the member entities would be invoiced for the year based on the budgeted amount, less the program manager's salary. She explained if there is any over or under billing, the amount would be reconciled at the end of the year. The committee members choose per the current agreement if they are going to roll over the funds as a credit for next year's budget or receive a check back if billing was in excess of the budgeted amount. She stated that the Ad-Hoc MOA committee needs to discuss the billing cycle as they work towards revising the current MOA.

a. Approved Budget FY 23-24

- b. Amended Budget FY 23-24

Vice-Chairperson Fucci called for public comment, none received.

ADMINISTRATIVE REPORTS

8. Management Committee Members

- a. **City of Monterey** – Nothing to Report
- b. **City of Seaside** – Nothing to Report
- c. **Carmel** – Bilse reported that their Earth Day was successful and had over forty vendors and started a farmers’ market that day.
- d. **City of Pacific Grove** – Nothing to report.
- e. **County of Monterey** – Nothing to report.
- f. **Del Rey Oaks** – Fucci reported that there is a lot of construction taking place on 218 and that PG&E is currently relocating the gas line. He added that there has been some confusion with the water line, water main and gas main, which they have figured out. He indicated that there will be construction on 218 for a while. He explained that after PG&E, AT&T, and Seaside Sanitation will have to do some additional work. He shared that Del Rey Oaks had a great Earth Day and that there were a lot of people who attended, including Sidenstecker and that Cal Am gave away free mulch.
- g. **Sand City** – Absent

Vice-Chairperson Fucci called for public comment, none received.

9. Program Administrator Update

None

SCHEDULE NEXT MEETING / ADJOURNMENT

10. Schedule Next Meeting

The next Management Committee meeting is scheduled for Wednesday, May 22, at 9:30 a.m.

11. Meeting Adjournment

The meeting was adjourned at 9:31 a.m.