

NOTICE AND AGENDA

MANAGEMENT COMMITTEE for the MONTEREY REGIONAL STORMWATER MANAGEMENT PROGRAM

DATE: March 27, 2024
TIME: 9:30 a.m.
LOCATION: Monterey One Water Conference Room, 5 Harris Court, Building D, Monterey

THIS HYBRID MEETING WILL BE HELD BOTH IN-PERSON AND VIRTUALLY

To Join the Zoom Webinar Meeting, click on this link: <https://us02web.zoom.us/j/81166803936?pwd=LzIza29BUDBvRXRuVDRoa3Y3RDNSUT09> or copy and paste the link into your browser. If your computer does not have audio, you will also need to join the meeting via phone. To Participate Telephonically you can call the number below and enter the webinar ID number and password when prompted:

(669) 900-9128

Webinar ID: 811 6680 3936 Password: 445039

PUBLIC COMMENTS: If you are unable to participate via telephone or webinar, you may also submit your comments by e-mailing them to montereysea@mylwater.org with one of the following subject lines "PUBLIC COMMENT ITEM #" (insert the item number relevant to your comment) or "PUBLIC COMMENT 0 NON-AGENDA ITEM". Comments must be received by 12:00 p.m. on Tuesday, March 26, 2024. All submitted comments will be provided to the Committee and may be read into the record and will be compiled as part of the record.

Officers:	Chairperson:	Leon Gomez, City of Sand City	
	Vice-Chairperson:	Ron Fucci, City of Del Rey Oaks	
Participating Entities:		City of Carmel-by-the-Sea	City of Del Rey Oaks
		City of Pacific Grove	City of Sand City
		County of Monterey	
Other Coordinating Entities:			
	Carmel Unified School District	Pacific Grove Unified School District	
	Monterey Peninsula Unified School District	Pebble Beach Company	
Ex-Officio Members:			
	Association of Monterey Bay Governments	Monterey Bay National Marine Sanctuary	

AGENDA ITEMS

Page #

- | | | |
|--|-------------|-----|
| 1. Call to Order / Roll Call | | n/a |
| 2. Public Comments | | n/a |
| 3. Approve Management Committee Meeting Minutes for 12/13/23 | (Attach. 1) | 3 |

INFORMATION AND DISCUSSION ITEMS

- | | | |
|----------------------------|-------------|---|
| 4. Update on PE/PO Program | (Attach. 2) | 8 |
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a. School Presentations	n/a
b. Public Events	n/a
c. TV Ads	n/a
d. Social Media	n/a
e. Storm Drain Emblems	n/a
5. Update on Post-Construction Requirements	n/a
a. PCR Subcommittee Meeting, March 6, 2024	n/a
b. Recommendations for Trainings	n/a
c. 2024 Training Topics (O&M, Design, Reporting/Municipal Compliance)	n/a
d. Standardized/Regional Forms/Resources	n/a
e. Feedback from Management Committee	n/a
6. Update on MRSWMP MOA Revisions	15
7. Update on MRSWMP FY 24/25 Budget	16
a. FY 24/25 Draft Budget	(Attach. 3) 17

ACTION ITEMS

8. Approve Staffing Options for Program Administration	19
a. Administrative Analyst Overview	(Attach. 4) 20
b. Communication Specialist Overview	(Attach. 5) 22
c. Administrative Analyst Job Description	(Attach. 6) 24
d. Communication Specialist Job Description	(Attach. 7) 27
e. Salary Schedule	(Attach. 8) 30
9. Approve MRSWMP Budget Contingency	31
a. FY 23/24 Budget Allocation	(Attach. 9) 32

ADMINISTRATIVE REPORTS

- 10. Management Committee Member
- 11. Program Administrator Update

SCHEDULE NEXT MEETING / ADJOURNMENT

- 12. **Schedule Next Meeting:** The next MRSWMP Meeting date is tentatively scheduled for Wednesday, April 24, 2024, at 9:30a.m.
- 13. **Meeting Adjournment** n/a

Monterey Regional Stormwater Management Program

Management Committee

MEETING MINUTES For February 28, 2024

AGENDA ITEMS

1. Call to Order / Roll-Call

Chairperson Gomez (City of Sand City) called the meeting to order at 9:31 a.m. and performed roll call.

Management Committee (MC) Members:

City of Carmel – Mary Bilse
City of Del Rey Oaks – Ron Fucci
City of Monterey – Tricia Wotan
City of Pacific Grove – George Fuerst
City of Sand City – Leon Gomez
City of Seaside –Patrick Grogan
County of Monterey – Michael Trapani

Other:

Rachel Gaudoin – Monterey One Water
Mike McCullough – Monterey One Water
Mollie Wooden – Pebble Beach Company
Sam Shelton – Oldcastle

Other Virtual:

Jessica Jurico – City of Carmel
Antony Gabrik – Public Member

MRSWMP Staff:
None

2. Public Comments

Chairperson Gomez called for public comment, none received.

3. Approve Management Committee Meeting Minutes for 1/24/24

- **Action:** On a motion by Wotan (*City of Monterey*), seconded by Grogan (*City of Seaside*), Management Committee approved the Management Committee Meeting Minutes for 1/24/24

INFORMATION AND DISCUSSION ITEMS

4. Update on PE/PO Program

Chair Gomez noted that Sidenstecker is unavailable, but Vice-Chair Fucci provided the following update on the PE/PO Program.

a. School Presentations

School presentations were made to students at Robert Down Elementary, All Saints Day School, and Forest Grove Elementary in January and at Dual Language Academy Monterey Peninsula, Stevenson (Carmel Campus), and Marin Luther King Elementary in February.

b. Public Events

Two public events are scheduled for March: Cutting Day and CA Wildlife Day, and for April: MEarth, Carmel Earth Day, and Seaside Earth Day.

Wotan explained that the name for Cutting Day has changed to Horticulture Day for the City of Monterey. She added that this is a great event where residents can get new cuttings of plants from the city team who cultivates plants and that Sidenstecker and team have a table where they talk about earth friendly gardening alternatives.

Chair Gomez asked that any flyers related to events shared or others be sent to Gaudoin for posting to the Monterey SEA website.

c. TV Ads

For the month of January, 20 media ads were placed on KCBA, 18 on KION and 32 on Telemundo.

d. Social Media

A Facebook post reminded residents to keep storm drains free of debris to help prevent flooding.

Chair Gomez added that Sidenstecker posts on Facebook three to four times a month and posts annual events on Facebook, Instagram and Twitter.

Grogan stated that Seaside uses SeeClickFix for residents to report potholes, etc. and asked if other entities use a similar tool. Trapani stated that the County uses the uConnect app for litter pick-up, potholes, etc. Gaudoin stated that this information can be provided on Facebook postings to inform the public of the reporting resources available to them. A page on the Monterey SEA website would also promoting these resources making it easier for the community to use these resources. Gaudoin stated that she would follow-up with each member to obtain resource contact information for each entity.

e. Storm Drain Emblems

A picture was shared as a demonstration of volunteers adding storm drain emblems and noted that in January emblems were completed in high traffic walking areas in Monterey.

Chairperson Gomez called for public comment, none received.

5. Update on Post Construction Requirements

a. PCR Subcommittee Meeting

Chairperson Gomez stated that a doodle poll was sent to determine a meeting date and time. Gaudoin noted that a meeting would be scheduled as soon as all the responses were received, and the first meeting would be virtual though M1W could accommodate an onsite meeting if preferred.

Chairperson Gomez called for public comment, none received.

6. Update on MRSWMP MOA Revisions

McCullough stated that the MOA is outdated and has not been updated since 2013. M1W proposed to form an ad-hoc committee to work collaboratively to update the MOA. Wotan stated that she likes the idea of having an ad-hoc committee and that she would be happy to assist with the MOA revisions. Bilse stated that she could also help with the revisions. McCullough will contact Wotan and Bilse to schedule the ad-hoc committee meeting.

Chairperson Gomez called for public comment, none received.

7. Program Manager Alternatives

McCullough explained that when looking at the Program Manager position two distinct skill sets were identified. A new idea presented would be to create two positions, each shared with Monterey One Water. The goal to identify stronger candidates and keep budgeting similar. One position would support the administrative and technical responsibilities and one position for the outreach responsibilities. Gaudoin added that the outreach position is not replacing Sidenstecker but complementary. She explained that McCullough's department has a limited term position that is vacant that requires some of the same skills set.

Chairperson Gomez stepped out at 10:25 am

After Committee discussion, it was decided that the members would provide feedback on the job descriptions by March 15, 2024 to Chair Gomez and Vice-Chair Fucci, with the final job descriptions and salary ranges to be provided at next month's meeting for consideration. Wotan stated that she likes the three-year term with regular evaluations and mirroring step increases.

On a side note, Wotan stated that certain boards and commissions have to be Brown Act and that MRSWMP is meant to be a working group and that the committee should look at the MOA in allowing MRSWMP to use the Brown Act as a guide but not so strict with the committee that work cannot be accomplished.

Wotan stated that she does not know what the action is given that the MOA has not been amended nor the budget, and that this is a question for Legal.

Vice-Chair Fucci called for public comment, none received.

8. Increasing the Budget Contingency for MRSWMP

McCullough stated that M1W is recommending increasing the contingency account within the departmental budget for MRSWMP by invoicing the member entities the original cost share allocation from the approved FY 23/24 budget. Savings incurred from the Program Manager's salary and benefits would be allocated to the contingency account for FY

24/25. McCullough stated that the estimated amount of the contingency is around \$25,000.

After committee discussion, Gaudoin noted that invoice one will be held, and Monterey One Water would bring back in March a detailed accounting of the cost savings. She explained that this item will be an action item on how to bill for FY 23/24. She added that the second budget item would be for the draft of the FY 24/25 budget, and sub-budget for Sidenstecker.

ADMINISTRATIVE REPORTS

9. Management Committee Members

- a. **City of Carmel** – Nothing to report.
- b. **City of Monterey** – Nothing to report.
- c. **City of Seaside** – Grogan reported that the storm drain project on San Pablo is complete and will help relieve backup in a long stretch of storm drain that has very little elevation drop in it. He added that they are also going through a storm drain system evaluation. He stated he would like an update on the status of the trash amendment at the next meeting. Wotan provided an update on the trash amendment and indicated that nothing has moved forward and that the state has not released anything. No further updated on the trash amendment needed.
- d. **City of Pacific Grove** – Nothing to report.
- e. **County of Monterey** – Trapani shared that there is a TMDL for bacteria for those within the Pajaro watershed and a group was formed to help make progress on meeting the TMDL. A meeting occurred between the group and the Regional Board on potential ways to move forward.
- f. **Del Rey Oaks** – Fucci stated the City worked with the FEMA relief program in an effort to help finance repairs from storm damage but after three months of meetings and paperwork an inspector stated they did not qualify because of the type of road. FEMA recommended pursuing funding through the Federal Highway Administration instead and this avenue was successful. Work on the road is now underway. He added that the Cal Fire Grant for the Fire Fuel Reduction Project was awarded was awarded to the second responsible bidder due to discrepancies with the lowest responsive bidder who elected to withdraw. He also reported that there have been many issues with illegal dumping along South Boundary Road.
- g. **Sand City** – Not present during this time of discussion.

10. Program Administrator Update

The update was provided under Item 7. Program Manager Alternatives.

SCHEDULE NEXT MEETING / ADJOURNMENT

11. Schedule Next Meeting

The next Management Committee meeting is scheduled for Wednesday, March 27, at 9:30 a.m.

Mollie Wooden, new compliance manager for Pebble Beach Company is listening and learning.

Sam Shelton from Oldcastle Manufacture stated that he promotes clean water devices and visits the Monterey area frequently.

12. Meeting Adjournment

The meeting was adjourned at 11:14 a.m.

DRAFT

Public Education/Public Outreach Program Update for Monterey Regional Storm Water Management Program (MRSWMP) Committee Meeting

March 27, 2024

By Maris Sidenstecker, Executive Director, Save The Whales



MONTEREY SEA

Stormwater Education Alliance

WWW.MONTEREYSEA.ORG

School Presentations

Completed – February 13-29, 2024

School	Presentation Date	# of Students or Classes
Monterey Bay Charter School Pacific Grove	February 21	24 students, 1 class
Monterey Bay Charter School Pacific Grove	February 22	25 students, 1 class

School	Presentation Date	# of Students or Classes
Spreckels Elementary Science Day Roving Stations	March 19	200 students
Santa Catalina School Monterey	March 20	42 students, 2 classes



Public Events Scheduled

2024

Events MARCH	Date	City/Location
Cutting Day-Completed	3/16/2024	Monterey, Friendly Plaza
CA Wildlife Day	3/24.24	Carmel Valley

Upcoming Events APRIL	Date	City/Location
MEarth	4/6/24	Carmel Middle School
Carmel Earth Day	4/20/24	Carmel, Devendorf Park
Del Rey Oaks Earth Day	4/20/24	DRO City Hall
Seaside Earth Day	4/21/24	Seaside City Hall Lawn



New TV Ads Media Outreach

2024

TV Station	Month	Number of Ads
KCBA (CW)	February	36
KION	February	27
Telemundo (Spanish Language)	February	50



Radio Ads (English)

2024

Station	March	Number of Ads
KCDU FM, 101.7 The Beach		44
KKHK-FM, 95.5, BOB FM		40
KHIP-104.3FM, The Hippo		40
KWAV-96.9 FM		40



Social Media

Facebook posts of upcoming public events. Rachel made an events section on SEA website.



Cutting Day Event

Monterey, spoke to 50 residents about using pesticide alternatives in gardens and did surveys.



Monterey Regional Stormwater Management Program

To: MRSWMP Management Committee
From: Mike McCullough, Director of External Affairs, Monterey One Water (M1W)
Date: March 22, 2024
Subject: MRSWMP Ad Hoc Memorandum of Agreement Committee Update

History

In 2013, the SWRCB adopted Water Quality Order No. 2013-0001-DWQ, NPDES General Permit No. CAS000004, which modified the previous General Permit, Order 2003-0005-DWQ. The MRSWMP permittees entered into a new MOA with the Monterey Regional Water Pollution Control Agency (MRWPCA now known as Monterey One Water or M1W) to continue to implement the new NPDES regulations. This order was adopted on February 5, 2013. The MOA was last revised in 2013 and a copy is included in Attachment 2.

Under the terms of the 2013 MOA, Monterey One Water (M1W), previously MRWPCA, is the Program Administrator for the Monterey Regional Storm Water Management Program. As the Program Administrator, M1W assisted in the recruitment and retention of the MRSWMP Program Manager; and was to assist in the supervision of the MRSWMP Program Manager; provide general oversight and management of the MRSWMP Program Manager; and provide assistance in financial oversight of the Program.

At the February 28, 2024, MRWSMP Management Committee Meeting, M1W staff provided an update as to the history of the MOA and what the next steps the Committee should take in trying to modify or change the agreement. It was recommended during the meeting to form an Ad Hoc Committee to gain some input from members of the Management Committee on this possible change to the agreement.

Discussion

The Ad Hoc Committee met on March 15, 2024. Several sections of the agreement were discussed. The 2013 MOA needs to be updated with new census numbers, correct names of organizations, modifications of by-laws, and changes to the Program Manager duties among other items. M1W staff and legal counsel have had multiple conversations on the agreement and how modifications can be made. A potential obstacle as stated by the Ad Hoc Committee included having working meetings with local staff which do not conduct Committee business and are more educational in nature. Initially M1W counsel noted these types of meetings may conflict with the Brown Act. Legal Counsel will continue to research options for an agreement to accurately reflect today's needs of the member entities and efficient program administration.

Recommendation

M1W will continue to work with M1W Legal counsel to review the proposed Ad Hoc Committee suggestions and work to develop a workable revision or a new agreement by the start of the new fiscal year.

Monterey Regional Stormwater Management Program

To: MRSWMP Management Committee
From: Mike McCullough, M1W staff
Date: March 22, 2024
Subject: Update on MRSWMP FY 24/25 Budget

History

At the February 5, 2024, Management Committee meeting, Committee Member Grogan asked how costs associated with the two split positions would look in the FY 24/25 budget.

Discussion

The Attached budget shows a couple of cost share split options as it pertains to the two positions and a possible reduction in the PE/PO budget as some outreach items could be absorbed into one of the new positions. The budget also has a 5% across the board increase to account for inflation.

The Member entities' potential cost share allocation is also included in the draft budget.

Recommendation

Staff recommends the Management Committee receive the FY 24/25 budget update.

Attachment 3

Monterey Regional Stormwater Management Program Cost-Share Allocation - Fiscal Year 2024-25 Scenario 1

PROGRAM ELEMENT	Budgeted Cost	M1W Administration Fee (+10%)	TOTAL Line-Item BUDGET	Cost-Share Allocation Schedule
2 Positions 50% allocated - <i>Salary and Benefits - total</i>	\$ 154,000	\$ 15,400	\$ 169,400	A (total)
- Program Manager -Fixed Fee Portion	70,000	-	70,000	A-1
- Program Manager - Population-based portion	84,000	15,400	99,400	A-2
Stormwater Monitoring Program (E.8 & E.14)	\$ 34,264	\$ 3,426	\$ 37,690	-
- Program and Analysis Costs	19,354	1,935	21,289	C
- Lab Fees	14,910	1,491	16,401	C
Programs Budget	\$ 6,300	\$ 630	\$ 6,930	B
PE/PO Contract (E.7 & E.8) - 50% reduction in usage	69,428	6,943	76,370	B
Our Water Our World License	2,189	219	2,408	B
Web Development	1,575	158	1,733	B
Contingency	8,400	840	9,240	B
PEAIP Software	34,043	3,404	37,447	D
CASQA Membership	4,704	470	5,174	E
BUDGET COMPONENT TOTALS	\$ 314,903	\$ 31,490	\$ 346,393	

Cost Share Schedule	Basis of Calculation	Total Budgeted Cost
A (total)	Program Manager	\$ 169,400
A-1	Fixed Fee portion	70,000
A-2	Population-Based portion	99,400
B	Population, Permitted Area	96,681
C	No. of Monitoring Locations	37,690
D	Divided per Jurisdiction	37,447
E	Divided per Jurisdiction	5,174
	Total	346,393

Note: Participants' Fixed-Fee Portion of Program Manager Salary + Benefits =	\$ 10,000
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PARTICIPATING ENTITIES	Cost Share Schedule A						Cost Share Schedule B			Cost Share Schedule C			Schedule D	Schedule E	PERMITTEE SHARE COST (A+B+C+C1+D)
	Fixed Fee Share			Population-Based Share		Total	Population (2020)	Population Share	Population Share Cost (B)	Monitoring Locations (Total)	Monitoring Share Cost (See Monitoring Program Worksheet)	Monitoring Share Cost (Including +10% M1W Admin. Fee) (C)	Participant Cost	Participant Cost	
	Participant	Participant Share	Fixed Cost (A1)	Participant Population (2020)	Population - Based Cost (A2)	Schedule A Share Cost Total (A1+A2)									
TRADITIONAL PERMITTEES															
Carmel-by-the-Sea	1	14.3%	\$ 10,000	3,220	\$ 2,317	\$ 12,317	3,220	2.3%	\$ 2,182	2	\$ 4,895	\$ 5,384	\$ 2,818	\$ 420	\$ 23,122
Del Rey Oaks	1	14.3%	\$ 10,000	1,592	\$ 1,146	\$ 11,146	1,592	1.1%	\$ 1,079	0	\$ -	\$ -	\$ 865	\$ 420	\$ 13,510
Monterey	1	14.3%	\$ 10,000	30,212	\$ 21,739	\$ 31,739	30,212	21.2%	\$ 20,475	4	\$ 9,790	\$ 10,769	\$ 8,657	\$ 840	\$ 72,480
Pacific Grove	1	14.3%	\$ 10,000	15,090	\$ 10,858	\$ 20,858	15,090	10.6%	\$ 10,227	5	\$ 12,237	\$ 13,461	\$ 8,657	\$ 420	\$ 53,622
Sand City	1	14.3%	\$ 10,000	325	\$ 234	\$ 10,234	325	0.2%	\$ 220	0.2	\$ 489	\$ 538	\$ 865	\$ 420	\$ 12,278
Seaside	1	14.3%	\$ 10,000	32,366	\$ 23,289	\$ 33,289	32,366	22.7%	\$ 21,935	0.8	\$ 1,958	\$ 2,154	\$ 6,927	\$ 840	\$ 65,144
County of Monterey <small>Urban, Unincorporated</small>	1	14.3%	\$ 10,000	55,339	\$ 39,819	\$ 49,819	55,339	38.8%	\$ 37,504	2	\$ 4,895	\$ 5,384	\$ 8,657	\$ 1,814	\$ 103,178
Participating Entities' TOTAL	7			138,144			138,144			14			\$ 37,447	\$ 5,174	\$ 343,333
NON-TRADITIONAL PERMITTEES															
	0	0.0%	\$ -	0	\$ -	\$ -	0	0.0%	\$ -	0	\$ -	\$ -	\$ -		\$ -
Coordinating Entities' TOTAL	0			0			0			0			0	0	
COORDINATING ENTITIES															
Pebble Beach Co (Del Monte Forest)	0	0.0%	\$ -	0	\$ -	\$ -	4,514	3.2%	\$ 3,059	0	\$ -	\$ -	\$ -		\$ 3,059
	0			0			4,514			0			0	0	\$ 3,059
Participants' TOTAL	7	100.0%	\$ 70,000	138,144	\$ 99,400	\$ 169,400	142,658	100.0%	\$ 96,681	14	\$ 34,264	\$ 37,690	\$ 37,447	\$ 5,174	\$ 346,393

Most items increased 5% over FY 23-24 budget except as noted

**Monterey Regional Stormwater Management Program
Cost-Share Allocation - Fiscal Year 2024-25 Scenario 2**

PROGRAM ELEMENT	Budgeted Cost	M1W Administration Fee (+10%)	TOTAL Line-Item BUDGET	Cost-Share Allocation Schedule
2 Positions 50% allocated - <i>Salary and Benefits - total</i>	\$ 154,000	\$ 15,400	\$ 169,400	A (total)
- Program Manager -Fixed Fee Portion	70,000	-	70,000	A-1
- Program Manager - Population-based portion	84,000	15,400	99,400	A-2
Stormwater Monitoring Program (E.8 & E.14)	\$ 34,264	\$ 3,426	\$ 37,690	-
- Program and Analysis Costs	19,354	1,935	21,289	C
- Lab Fees	14,910	1,491	16,401	C
Programs Budget	\$ 6,300	\$ 630	\$ 6,930	B
PE/PO Contract (E.7 & E.8) - no reduction in usage	138,855	13,886	152,741	B
Our Water Our World License	2,189	219	2,408	B
Web Development	1,575	158	1,733	B
Contingency	8,400	840	9,240	B
PEAIP Software	34,043	3,404	37,447	D
CASQA Membership	4,704	470	5,174	E
BUDGET COMPONENT TOTALS	\$ 384,330	\$ 38,433	\$ 422,763	

Cost Share Schedule	Basis of Calculation	Total Budgeted Cost
A (total)	Program Manager	\$ 169,400
A-1	Fixed Fee portion	70,000
A-2	Population-Based portion	99,400
B	Population, Permitted Area	173,051
C	No. of Monitoring Locations	37,690
D	Divided per Jurisdiction	37,447
E	Divided per Jurisdiction	5,174
	Total	422,763

Note: Participants' Fixed-Fee Portion of Program Manager Salary + Benefits =	\$ 10,000
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PARTICIPATING ENTITIES	Cost Share Schedule A						Cost Share Schedule B			Cost Share Schedule C			Schedule D	Schedule E	PERMITTEE SHARE COST (A+B+C+C1+D)
	Fixed Fee Share			Population-Based Share		Total	Population (2020)	Population Share	Population Share Cost (B)	Monitoring Locations (Total)	Monitoring Share Cost (See Monitoring Program Worksheet)	Monitoring Share Cost (Including +10% M1W Admin. Fee) (C)	Participant Cost	Participant Cost	
	Participant	Participant Share	Fixed Cost (A1)	Participant Population (2020)	Population - Based Cost (A2)	Schedule A Share Cost Total (A1+A2)									
TRADITIONAL PERMITTEES															
Carmel-by-the-Sea	1	14.3%	\$ 10,000	3,220	\$ 2,317	\$ 12,317	3,220	2.3%	\$ 3,906	2	\$ 4,895	\$ 5,384	\$ 2,818	\$ 420	\$ 24,845
Del Rey Oaks	1	14.3%	\$ 10,000	1,592	\$ 1,146	\$ 11,146	1,592	1.1%	\$ 1,931	0	\$ -	\$ -	\$ 865	\$ 420	\$ 14,362
Monterey	1	14.3%	\$ 10,000	30,212	\$ 21,739	\$ 31,739	30,212	21.2%	\$ 36,649	4	\$ 9,790	\$ 10,769	\$ 8,657	\$ 840	\$ 88,653
Pacific Grove	1	14.3%	\$ 10,000	15,090	\$ 10,858	\$ 20,858	15,090	10.6%	\$ 18,305	5	\$ 12,237	\$ 13,461	\$ 8,657	\$ 420	\$ 61,701
Sand City	1	14.3%	\$ 10,000	325	\$ 234	\$ 10,234	325	0.2%	\$ 394	0.2	\$ 489	\$ 538	\$ 865	\$ 420	\$ 12,452
Seaside	1	14.3%	\$ 10,000	32,366	\$ 23,289	\$ 33,289	32,366	22.7%	\$ 39,262	0.8	\$ 1,958	\$ 2,154	\$ 6,927	\$ 840	\$ 82,471
County of Monterey <small>Urban, Unincorporated</small>	1	14.3%	\$ 10,000	55,339	\$ 39,819	\$ 49,819	55,339	38.8%	\$ 67,129	2	\$ 4,895	\$ 5,384	\$ 8,657	\$ 1,814	\$ 132,803
Participating Entities' TOTAL	7			138,144			138,144			14			\$ 37,447	\$ 5,174	\$ 417,287
NON-TRADITIONAL PERMITTEES															
	0	0.0%	\$ -	0	\$ -	\$ -	0	0.0%	\$ -	0	\$ -	\$ -	\$ -		\$ -
Coordinating Entities' TOTAL	0			0			0			0			0	0	
COORDINATING ENTITIES															
Pebble Beach Co (Del Monte Forest)	0	0.0%	\$ -	0	\$ -	\$ -	4,514	3.2%	\$ 5,476	0	\$ -	\$ -	\$ -		\$ 5,476
	0			0			4,514			0			0	0	\$ 5,476
Participants' TOTAL	7	100.0%	\$ 70,000	138,144	\$ 99,400	\$ 169,400	142,658	100.0%	\$ 173,051	14	\$ 34,264	\$ 37,690	\$ 37,447	\$ 5,174	\$ 422,763

Most items increased 5% over FY 23-24 budget except as noted

Monterey Regional Stormwater Management Program

To: MRSWMP Management Committee
From: Mike McCullough, M1W staff
Date: March 22, 2024
Subject: Staffing Options for Program Administration

Background

Monterey One Water engaged the services of a recruiting firm to help identify top candidates to support the staffing needs of the Monterey Regional Stormwater Management Program. A current market assessment of comparable positions in California identified the average salary range for a Program Manager as \$122,000-\$152,000. Depending on starting level, this could be a \$10,000-\$40,000 increase in salary expenses. Benefits for this type of position range from \$55,004 – \$74,450.

As an alternative to hiring one Program Manager funded through MRSWMP, an option to utilize two positions funded through a cost share with Monterey One Water was discussed with the Management Committee during the February 28, 2024, meeting. The benefits of the two-position option would be to target talent based on the distinct skills sets required for the program; enhance the overall program and work product; increase the pool of potential candidates with more tailored job opportunities; and manage rising expenses.

The MRSWMP Management Committee directed M1W staff to bring the item back in March as an action item for consideration.

Discussion

Attached are the job descriptions for the two-person staffing option, including feedback received from the Management Committee.

The salary range for each position would be \$86,195.20 – \$110,009.34 and the accompanying benefits would range from \$34,478 – \$55,000. A salary table for the two-position option compared to the Program Manager option is also attached. The table includes the step increases or salary journey for each position and would be updated annually based on negotiated terms for the associated M1W employee bargaining group.

Like the previous employment agreement, the positions will be limited term, starting at three years. However, the positions are ideal for someone eager to learn and acquire new skills, and those seeking long-term employment or career development are still encouraged to apply as future opportunities may be possible for the right candidate.

In year one, salary and benefits would be shared 50/50 between M1W and the MRSWMP, but time keeping would occur to provide a data-driven funding split in future years.

Recommendation

Staff recommends the Management Committee review the staffing options to support the Monterey Regional Stormwater Management Program and direct M1W staff to begin the recruiting process for either one staff member (a Program Manager) funded by MRSWMP **or** two staff members (an Administrative Analyst and a Communications Specialist) funded through a cost-share between MRSWMP and M1W.

Administrative Analyst

Salary: \$86,195.20 - \$110,009.34

Benefits: \$34,478 – \$55,000

Duration: Limited Term (3 years)

About the Role

Monterey County is isolated from state and federal water projects and must rely solely on its limited local water resources. This makes being good stewards of all water resources a critical task for our community. At Monterey One Water, we are driven by our mission to turn the area's wastewater into safe, resilient water solutions for the community and the environment. We're seeking a new colleague to join our team of environmental superheroes through a focus on regional coordination, administrative compliance, and research and analysis.

Professional Development

This is a three-year position ideal for someone eager to learn and acquire new skills. We encourage those seeking long-term employment or career development to apply as further opportunities with Monterey One Water may be possible for the right candidate.

About Monterey One Water (M1W)

Monterey One Water is the public wastewater utility serving more than 285,000 residents and almost 7,000 businesses throughout northern Monterey County. Each day, our team conveys and treats approximately 17 million gallons of wastewater and safely reintroduces it into the environment. In addition to wastewater service, Monterey One Water also produces recycled water for agricultural irrigation and groundwater replenishment.

About the Monterey Regional Storm Water Management Program (MRSWMP)

The Monterey Regional Storm Water Management Program is administered by Monterey One Water on behalf of the cities of Carmel-by-the-Sea, Del Rey Oaks, Monterey, Pacific Grove, Sand City, Seaside, and the County of Monterey with additional support provided by the Pebble Beach Company and the Unified School Districts of Carmel, Monterey, and Pacific Grove. The mission of the regional program is to meet Clean Water Act requirements for urban runoff, protect public health, and enhance environmental quality of watersheds and beaches.

About the Team

Monterey One Water's Community Services team focuses on relationships with project and community partners, legislatures, regulators, and funding agents. This includes project engagement and coordination, compliance with program and funding requirements, and advocacy for community and industry needs. The Team also manages the Monterey Regional Storm Water Management Program.

Be Proud of Where You Work

We value excellence but we also value you. Monterey One Water provides highly competitive salaries along with comprehensive benefits. A flexible work environment allows employees to be efficient and effective. Monterey One Water also supports employee development through tuition reimbursement, certification, and professional development training.

What You'll Do

This is a highly cross-functional role, as you will collaborate with internal teams across administration, community services, engineering, finance, operations, and maintenance to support the following activities for M1W and the MRSWMP.

- **Regional Coordination:** Coordinates regional program meetings; develops, monitors, and implements activities in support of stormwater permit requirements; collaborates with industry organizations; and facilitates interactions with local, state, and federal agencies to fulfill permit and program requirements.
- **Administrative Compliance:** Proposes and manages regional strategies, procedures, and other items necessary to carry out the commitments and obligations of the MS4 permit for the MRSWMP members. Provides technical support for M1W grants and legislative efforts.
- **Research and Analysis:** Maintains up-to-date awareness and knowledge of state and federal storm water policies and regulations; researches and analyzes information for funding applications or program needs; and coordinates with the grants team to ensure funding compliance.

Qualifications:

- Bachelor's degree and two (2) years professional experience gained concurrently with or after undergraduate completion.
- Strong technical capability with Microsoft products, including Word, Excel, PowerPoint, and Teams.
- High attention to detail.
- Ability to handle multiple projects and responsibilities simultaneously.
- Demonstrates optimism, respects others, and works well independently and in a team.
- Techniques for providing a high level of customer service by effectively dealing with peers, community members, vendors, contractors, and consultants.
- Passion for or experience in environmental science.

For a detailed job description, [click here](#).

Monterey One Water is an equal opportunity employer committed to diversity in our hiring practices and the workplace. Our employees are a diverse group of professionals who enjoy a fast-paced work environment, competitive salaries and benefits, and advancement opportunities. The selected candidate will be eligible for full benefits. For more on the Agency's comprehensive benefits packages, please visit www.montereyonewater.org/benefits. With supervisor approval, a hybrid work schedule is also available after 6 months of employment.

Communications Specialist

Salary: \$86,195.20 - \$110,009.34

Benefits: \$34,478 – \$55,000

Duration: Limited Term (3 years)

About the Role

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What You'll Do

This is a highly cross-functional role, as you will collaborate with internal teams across administration, community services, engineering, finance, operations, and maintenance to support the following activities for M1W and the MRSWMP.

- **Content Creation:** Develops and produces a wide variety of digital, printed, and visual media materials with a focus on social media, video production, grant and web writing, technical documents, and other communications that support the Agency and program goals.
- **Public Outreach:** Supports the development and implementation of public education activities and strategies such as website administration, tours, public events, field work, presentations, and water quality monitoring.
- **Regional Coordination:** Coordinates regional training opportunities, collaborates with industry organizations, and facilitates interactions with local, state, and federal agencies to fulfill permit and program requirements.

Qualifications:

- Bachelor's degree and two (2) years professional experience gained concurrently with or after undergraduate completion.
- Strong technical capability with Microsoft products, including Word, Excel, PowerPoint, and Teams.
- High attention to detail.
- Ability to handle multiple projects and responsibilities simultaneously.
- Demonstrates optimism, respects others, and works well independently and in a team.
- Techniques for providing a high level of customer service by effectively dealing with peers, community members, vendors, contractors, and consultants.
- Passion for or experience in environmental science.

For a detailed job description, [click here](#).

Monterey One Water is an equal opportunity employer committed to diversity in our hiring practices and the workplace. Our employees are a diverse group of professionals who enjoy a fast-paced work environment, competitive salaries and benefits, and advancement opportunities. The selected candidate will be eligible for full benefits. For more on the Agency's comprehensive benefits packages, please visit www.montereyonewater.org/benefits. With supervisor approval, a hybrid work schedule is also available after 6 months of employment.

Administrative Analyst

Salary: \$86,195.20 - \$110,009.34

Benefits: \$34,478 – \$55,000

Duration: Limited Term (3 years)

Under general direction, performs professional and technical work to support regional efforts related to Monterey One Water's services and to the Phase II Small Municipal Separate Storm Sewer System (MS4) Permit coordinated through the Monterey Regional Storm Water Management Program. Essential duties will focus on regional coordination, administrative compliance, and research and analysis.

SUPERVISION RECEIVED AND EXERCISED

Receives direct or general supervision from assigned supervisory or management personnel. Exercise no direct supervision over staff.

ESSENTIAL JOB DUTIES

Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.

Regional Coordination

In conformance with public entity meeting requirements, coordinates the meetings of the MRSWMP Management Committee, including room reservations, preparation of agenda materials, distribution of meeting notices and packets, and meeting minutes. Maintains and implements a current schedule of activities to be carried out by the MRSWMP Management Committee.

Supports the budget preparation and implementation for the MRSWMP and monitors expenditures performance against the annual unit budget.

Facilitates interactions with local, state, and federal agencies related to stormwater permitting and funding grantors including requests for clarification, preparation for and participation in site visits, and coordination of member agencies.

Participates in industry opportunities through organizations such as California Stormwater Quality Association, California Association of Sanitation Agencies, and WateReuse. As directed, participates in task forces and industry committees.

Supports M1W government affairs program needs, as applicable, including reviewing local agency agendas, state and federal legislation, and potential funding opportunities.

Manages the MRSWMP and M1W government affairs contact databases.

Administrative Compliance

Assists MRSWMP members with coordinated permit compliance for the MS4 Program. Requires thorough understanding of permit requirements to propose and manage regional strategies, procedures, and other items necessary to carry out the commitments and obligations of MRSWMP and the MS4 permit.

Consolidates and prepares supporting documentation required for the MRSWMP members to submit their Annual Reports and other related reports and documents, as required by the permit.

Actively monitors for permit updates and assists the MRSWMP members with permit applications or updates in alignment with state requirements.

Provides technical support to project managers, contractors and consultants regarding laws, regulations, and contractual requirements as they relate to grants and loans.

Research and Analysis

Maintains up-to-date awareness and knowledge of state and federal storm water policies, regulations, and requirements that may impact the region.

Researches, analyzes, and collates information for use in grant and funding applications; writes sections of federal, state and other grant applications; coordinates with project managers, consultants, project partners, and other staff to ensure timely submittal of funding applications.

Coordinates tracking and reporting of fiscal, labor, and contract reporting activities with contractors, consultants, and other departments; reviews, identifies problems, recommends analytical, statistical and information-gathering techniques and processes; assists with budget preparation and administration; obtains necessary information and data for analysis, discusses findings with management and drafts required Board statistical and narrative reports and related documents; ensures all regulatory and contractual compliance requirements are met in a timely manner.

Researches and reports on various topics of interest related to stormwater to the MRSWMP Management Committee.

ABILITY TO:

- Organize work, set priorities, and exercise judgment and initiative within established guidelines, including when to escalate an issue.
- Understand, interpret, explain, and apply federal, state, and local policies and laws applicable to areas of responsibility.
- Communicate in a clear, thoughtful, and concise manner, both verbally and in writing.
- Make public presentations in variety of settings and provide clear, simple explanations of technical material.
- Operate a computer and standard business software.
- Maintain documents and files both electronically and in hardcopy in a logical and understandable manner.
- Use tact, diplomacy, and acumen in dealing with sensitive and confidential issues.
- Prepare clear, concise, and comprehensive budget statements, reports, and written materials.
- Represent the Agency effectively in dealings with community organizations, other public agencies, and grantors.
- Adapt to changing technologies and learn functionality of new equipment and systems.
- Establish and maintain effective working relationships with all those encountered in the course of work.

QUALIFICATIONS:

- Bachelor's degree and two (2) years professional experience.
- Strong technical capability with Microsoft products, including Word, Excel, PowerPoint, and Teams.
- High attention to detail.
- Ability to handle multiple projects and responsibilities simultaneously.
- Demonstrates optimism, respects others, and works well independently and in a team.
- Techniques for providing a high level of customer service by effectively dealing with peers, community members, vendors, contractors, and consultants.
- Passion for or experience in environmental science.

DRAFT

Communications Specialist

Salary: \$86,195.20 - \$110,009.34

Benefits: \$34,478 – \$55,000

Duration: Limited Term (3 years)

Under general direction, plan, develop, and coordinate internal and external communications efforts related to Monterey One Water's (M1W) services and to the Phase II Small Municipal Separate Storm Sewer System (MS4) Permit coordinated through the Monterey Regional Storm Water Management Program (MRSWMP).

SUPERVISION RECEIVED AND EXERCISED

Receives direct or general supervision from assigned supervisory or management personnel. Exercise no direct supervision over staff.

ESSENTIAL JOB DUTIES

Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.

Content Creation

Develops and executes a social media strategy to maximize reach and engage communities across Facebook, LinkedIn, "X," Instagram, YouTube, Nextdoor, and other emerging channels, including platforms that will expand the reach of M1W and the MRSWMP among diverse communities. Gathers creative content from internal departments and other stakeholders. Creates and maintains a social media content calendar. Connects social media efforts to an overall digital strategy and customer outreach programs.

Directs, records, edits, and produces original video production. For larger video projects, manages all aspects of consultant support, including development, pre-production, and post-production.

Creates, coordinates, edits, and contributes to a variety of written publications such as grants, customer communications, annual reports, fact sheets, brochures, feature articles, media releases, and other materials for newspapers, magazines, public service announcements, digital communications, and internal dissemination as assigned.

Public Outreach

Plans, develops, and implements a variety of public information and community outreach/education activities in support of M1W's and the MRSWMP's programs and services. Represents the Agency in a wide variety of public interactions, meetings, and presentations with member agencies and community organizations.

Arranges and conducts tours of M1W's facilities for members of the public, community and professional organizations, and service groups.

Supports government affairs program needs, as applicable, including summarizing legislation and engaging with local, State, and Federal contacts.

Assists the MRSWMP Public Education and Public Outreach Program Coordinator with such activities as public education, public outreach events, storm drain stenciling, publicity, presentations, grant writing, water quality monitoring, source tracking, and field work.

Serves as support for website administration of www.montereynewater.org and www.montereysea.org

Regional Coordination

Assists with the budget preparation and implementation for the MRSWMP.

Plans and coordinates training programs to fulfill MRSWMP BMP requirements. These programs may involve contracting with training consultants or developing in-house resources to accomplish stated objectives.

Participates in industry opportunities through organizations such as California Stormwater Quality Association, California Association of Sanitation Agencies, and WaterReuse.

Facilitates interactions with local, state, and federal agencies related to stormwater permitting and funding grantors including requests for clarification, preparation for and participation in site visits, and coordination of member agencies.

Assists in the preparation of supporting documentation required for the MRSWMP members Annual Reports. Drafts, reviews, and edits documents and correspondence to regulatory agencies and advocacy organizations.

ABILITY TO:

- Organize work, set priorities, and exercise judgment and initiative within established guidelines, including when to escalate an issue.
- Understand, interpret, explain, and apply federal, state, and local policies and laws applicable to areas of responsibility.
- Communicate in a clear, thoughtful, and concise manner, both verbally and in writing.
- Make public presentations in a variety of settings and provide clear, simple explanations of technical material.
- Operate a computer and standard business software.
- Maintain documents and files both electronically and in hardcopy in a logical and understandable manner.
- Use tact, diplomacy, and acumen in dealing with sensitive and confidential issues.
- Prepare clear, concise, and comprehensive budget statements, reports, and written materials.
- Represent the Agency effectively in dealings with community organizations, other public agencies, and grantors.
- Adapt to changing technologies and learn functionality of new equipment and systems.
- Establish and maintain effective working relationships with all those encountered in the course of work.

QUALIFICATIONS:

- Bachelor's degree and two (2) years professional experience.
- Strong technical capability with Microsoft products, including Word, Excel, PowerPoint, and Teams.
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- Techniques for providing a high level of customer service by effectively dealing with peers, community members, vendors, contractors, and consultants.
- Passion for or experience in environmental science.

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Attachment 8

Salary Estimates: MRSWMP

Monthly, Annual Salary, Annual Benefits Range

Position	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Admin Analyst (Non-Exempt)	\$7,182.93	\$7,542.08	\$7,919.18	\$8,315.14	\$8,730.90	\$9,167.45
	\$86,195.20	\$90,504.96	\$95,030.21	\$99,781.72	\$104,770.80	\$110,009.34
	\$34,478 – \$55,000					
Communications Specialist (Non-Exempt)	\$7,182.93	\$7,542.08	\$7,919.18	\$8,315.14	\$8,730.90	\$9,167.45
	\$86,195.20	\$90,504.96	\$95,030.21	\$99,781.72	\$104,770.80	\$110,009.34
	\$34,478 – \$55,000					
Program Manager (Exempt)	\$9,722.27	\$10,208.38	\$10,718.80	\$11,254.74	\$11,817.48	\$12,408.35
	\$116,667.20	\$122,500.56	\$128,625.59	\$135,056.87	\$141,809.71	\$148,900.20
	\$55,004 – \$74,450					

Monterey Regional Stormwater Management Program

To: MRSWMP Management Committee
From: Mike McCullough, M1W staff
Date: March 22, 2024
Subject: MRSWMP FY 23/24 Budget Contingency

History

At the February 28, 2024, Management Committee meeting, Committee Member Grogan asked how the costs associated with the labor savings from the Program Manager's salary during the time period from August to December 2023 were being accounted for. M1W absorbed the salary, holidays, accrued administrative leave, and unused vacation hours of the position during this time.

M1W staff recommended increasing the contingency account within the departmental budget for MRSWMP. This one-time opportunity to increase the contingency account can provide the Management Committee with increased flexibility in how these funds are expended. For example, if a special event or program is identified during the FY year and the Committee would like to participate, funds could be deducted from the Contingency account to support the new designated expense without having to go and solicit the member entities for more funding to support the new idea. Having a pool of funds to utilize for hiring a grant writer could be useful if a favorable grant opportunity were to present itself.

Discussion

The Attached budget (Attachment 1 - far right column) shows what the dollar amount savings would be for each of the member entities. By utilizing the original Cost Share Allocation budgeted funds and moving the excess labor savings into the Contingency account, this would eliminate invoicing the member entities a lesser amount of the original Cost Share Allocation Budgeted funds. The Member entities could also vote to take the designated savings and create their own fund within the contingency account to utilize staff to assist in a member entity specific special project if agreed upon by the Management Committee.

Recommendation

Staff recommends the Management Committee adopt the FY 23/24 budget and utilize the labor savings to increase the contingency account in the MRSWMP departmental budget for FY 24/25 by \$53,848.

Attachment 9

Monterey Regional Stormwater Management Program

Cost-Share Allocation - Fiscal Year 2023/24

PROGRAM ELEMENT	Budgeted Cost	M1W Administration Fee (+10%)	TOTAL Line-Item BUDGET	Cost-Share Allocation Schedule
Program Manager - Salary and Benefits - total	\$ 148,181	\$ 14,818	\$ 162,999	A (total)
- Program Manager - Fixed Fee Portion	70,000	-	70,000	A-1
- Program Manager - Population-based portion	78,181	14,818	92,999	A-2
Stormwater Monitoring Program (E.8 & E.14)	\$ 32,632	\$ 3,263	\$ 35,895	--
- Program and Analysis Costs	18,432	1,843	20,275	C
- Lab Fees	14,200	1,420	15,620	C
Programs Budget	\$ 6,000	\$ 600	\$ 6,600	B
PE/PO Contract (E.7 & E.8)	132,243	13,224	145,467	B
Our Water Our World License	2,085	209	2,294	B
Web Development	1,500	150	1,650	B
Contingency	8,000	800	8,800	B
PEAIP Software	32,422	3,242	35,664	D
CASQA Membership	4,480	448	4,928	E
BUDGET COMPONENT TOTALS	\$ 367,543	\$ 36,754	\$ 404,297	

Cost Share Schedule	Basis of Calculation	Total Budgeted Cost
A (total)	Program Manager	\$ 162,999
A-1	Fixed Fee portion	70,000
A-2	Population-Based portion	92,999
B	Population, Permitted Area	164,811
C	No. of Monitoring Locations	35,895
D	Divided per Jurisdiction	35,664
E	Divided per Jurisdiction	4,928
Total		404,297

Note: Participants' Fixed-Fee Portion of Program Manager Salary + Benefits =	\$ 10,000
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PARTICIPATING ENTITIES	Cost Share Schedule A					Cost Share Schedule B			Cost Share Schedule C				Schedule D	Schedule E	PERMITTEE SHARE COST (A+B+C+D+E)	Program Manager Labor Savings
	Fixed Fee Share			Population-Based Share		Total	Population (2020)	Population Share	Population Share Cost (B)	Monitoring Locations (Total)	Monitoring Share Cost (See Monitoring Program Worksheet)	Monitoring Share Cost (Including +10% M1W Admin. Fee) (C)	Participant Cost	Participant Cost		
	Participant	Participant Share	Fixed Cost (A1)	Participant Population (2020)	Population - Based Cost (A2)	Schedule A Share Cost Total (A1+A2)										
TRADITIONAL PERMITTEES																\$ 53,848
Carmel-by-the-Sea	1	14.3%	\$ 10,000	3,220	\$ 2,167	\$ 12,167	3,220	2.3%	\$ 3,720	2	\$ 4,662	\$ 5,128	\$ 2,684	\$ 400	\$ 24,099	\$ 3,252
Del Rey Oaks	1	14.3%	\$ 10,000	1,592	\$ 1,072	\$ 11,072	1,592	1.1%	\$ 1,839	0	\$ -	\$ -	\$ 824	\$ 400	\$ 14,135	\$ 1,907
Monterey	1	14.3%	\$ 10,000	30,212	\$ 20,339	\$ 30,339	30,212	21.2%	\$ 34,904	4	\$ 9,323	\$ 10,255	\$ 8,245	\$ 800	\$ 84,543	\$ 11,407
Pacific Grove	1	14.3%	\$ 10,000	15,090	\$ 10,159	\$ 20,159	15,090	10.6%	\$ 17,433	5	\$ 11,654	\$ 12,819	\$ 8,245	\$ 400	\$ 59,057	\$ 7,968
Sand City	1	14.3%	\$ 10,000	325	\$ 219	\$ 10,219	325	0.2%	\$ 375	0.2	\$ 466	\$ 513	\$ 824	\$ 400	\$ 12,331	\$ 1,664
Seaside	1	14.3%	\$ 10,000	32,366	\$ 21,789	\$ 31,789	32,366	22.7%	\$ 37,392	0.8	\$ 1,865	\$ 2,052	\$ 6,597	\$ 800	\$ 78,629	\$ 10,609
County of Monterey <small>Urban, Unincorporated</small>	1	14.3%	\$ 10,000	55,339	\$ 37,254	\$ 47,254	55,339	38.8%	\$ 63,932	2	\$ 4,662	\$ 5,128	\$ 8,245	\$ 1,728	\$ 126,288	\$ 17,040
<i>Participating Entities' TOTAL</i>	<i>7</i>			<i>138,144</i>			<i>138,144</i>			<i>14</i>		\$ <i>35,664</i>	\$ <i>35,664</i>	\$ <i>4,928</i>	\$ <i>399,082</i>	\$ <i>53,848</i>
NON-TRADITIONAL PERMITTEES																
	0	0.0%	\$ -	0	\$ -	\$ -	0	0.0%	\$ -	0	\$ -	\$ -	\$ -		\$ -	
<i>Coordinating Entities' TOTAL</i>	<i>0</i>			<i>0</i>			<i>0</i>			<i>0</i>			<i>0</i>	<i>0</i>		
COORDINATING ENTITIES																
Pebble Beach Co (Del Monte Forest)	0	0.0%	\$ -	0	\$ -	\$ -	4,514	3.2%	\$ 5,215	0	\$ -	\$ -	\$ -		\$ 5,215	
<i>Participants' TOTAL</i>	<i>7</i>	<i>100.0%</i>	\$ <i>70,000</i>	<i>138,144</i>	\$ <i>92,999</i>	\$ <i>162,999</i>	<i>142,658</i>	<i>100.0%</i>	\$ <i>164,811</i>	<i>14</i>	\$ <i>32,632</i>	\$ <i>35,895</i>	\$ <i>35,664</i>	\$ <i>4,928</i>	\$ <i>404,297</i>	