

## **NOTICE AND AGENDA**

# **MANAGEMENT COMMITTEE for the MONTEREY REGIONAL STORMWATER MANAGEMENT PROGRAM**

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**DATE:** September 27, 2023  
**TIME:** 9:30 a.m.  
**LOCATION:** Monterey One Water Conference Room, 5 Harris Court, Building D, Monterey

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### **THIS HYBRID MEETING WILL BE HELD BOTH IN-PERSON AND VIRTUALLY**

To Join the Zoom Webinar Meeting, click on this link:  
<https://us02web.zoom.us/j/84694997529?pwd=b3dVbGYrYWZhZT3BYs3hUbdNvS05Gdz09>  
or copy and paste the link into your browser. If your computer does not have audio, you will also need to join the meeting via phone. To Participate Telephonically you can call the number below and enter the webinar ID number and password when prompted:

**(669) 900-9128**

**Webinar ID: 846 9499 7529 Password: 445039**

**PUBLIC COMMENTS:** If you are unable to participate via telephone or webinar, you may also submit your comments by e-mailing them to [montereysea@mylwater.org](mailto:montereysea@mylwater.org) with one of the following subject lines "PUBLIC COMMENT ITEM #" (insert the item number relevant to your comment) or "PUBLIC COMMENT 0 NON-AGENDA ITEM". Comments must be received by 12:00 p.m. on Tuesday, September 26, 2023. All submitted comments will be provided to the Committee and may be read into the record and will be compiled as part of the record.

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<b>Officers:</b>	Chairperson:	Leon Gomez, City of Sand City	
	Vice-Chairperson:	Ron Fucci, City of Del Rey Oaks	
<b>Participating Entities:</b>		City of Carmel-by-the-Sea	City of Del Rey Oaks
		City of Pacific Grove	City of Sand City
		County of Monterey	
<b>Other Coordinating Entities:</b>			
	Carmel Unified School District	Pacific Grove Unified School District	
	Monterey Peninsula Unified School District	Pebble Beach Company	
<b>Ex-Officio Members:</b>			
	Association of Monterey Bay Governments	Monterey Bay National Marine Sanctuary	

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### **AGENDA ITEMS**

### **Page #**

- |   |               |
|---|---------------|
| 1. Call to Order / Roll Call                                | n/a           |
| 2. Public Comments  | n/a           |
| 3. Approve Management Committee Meeting Minutes for 7/19/23 | (Attach. 1) 3 |

### **INFORMATION AND DISCUSSION ITEMS**

- |   |     |
|---|-----|
| 4. Update on CASQA Conference – Sept. 11-13 | n/a |
|---|-----|

## 5. Update on Annual Report Process

- |  |            |     |
|--|------------|-----|
| a. Timeline for Submittal of Annual Report           | (Attach.2) | 6   |
| b. SMARTS & Legally Responsible Person (LRP) Updates |            | n/a |

## 6. Update on PE/PO Program

- |  |             |     |
|--|-------------|-----|
| a. Dog Doo Contest Social Media Campaign   |             | n/a |
| b. Social Media Strategy Calendar          |             | n/a |
| c. Storm Drain Emblem Installation         |             | n/a |
| d. Stormwater Awareness Week Activities    |             |     |
| i. Construction BMP Training – Sept. 28    | (Attach. 3) | 7   |
| ii. Stormwater Awareness Week Proclamation |             | n/a |

## **ADMINISTRATIVE REPORTS**

- |  |  |     |
|--|--|-----|
| 7. Management Committee Member and Program Manager Reports |  | n/a |
|--|--|-----|

## **PUBLIC COMMENTS ON CLOSED SESSION ITEM**

*As permitted by Government Code Section 54956 et seq. the Committee may adjourn to a closed session to consider specific matters dealing with pending or threatened litigation, certain personnel matters, or certain property negotiation matters.*

## **RECESS TO CLOSED SESSION**

*As permitted by Government Code Section 54956 et seq., the Committee may adjourn to a Closed or Executive Session to consider specific matters dealing with pending or potential litigation, certain personnel matters or real property negotiations.*

- |  |  |     |
|--|--|-----|
| 8. Public Employee Performance Evaluation (Gov. Code Section 54957(b)(1).) |  | n/a |
|--|--|-----|

Title: Program Manager

## **ANNOUNCEMENTS FROM CLOSED SESSION**

*The Board will report out on any reportable action taken during Closed Session and may take additional action in Open Session as appropriate.*

- |                                      |  |     |
|--------------------------------------|--|-----|
| 9. Announcements from Closed Session |  | n/a |
|--------------------------------------|--|-----|

## **SCHEDULE NEXT MEETING / ADJOURNMENT**

- |  |  |     |
|--|--|-----|
| 10. Schedule Next Meeting: The next MRSWMP Meeting date is tentatively<br>scheduled for Wednesday, October 25, 2023, at 9:30a.m. |  | n/a |
| 11. Meeting Adjournment  |  | n/a |

# **Monterey Regional Stormwater Management Program**

## **Management Committee**

### **MEETING MINUTES**

**For July 19, 2023**

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#### **AGENDA ITEMS**

##### **1. Call to Order / Roll-Call**

Chairperson Gomez (City of Sand City) called the meeting to order at 9:32a.m. and performed roll call.

##### **Management Committee (MC) Members:**

City of Carmel – Mary Bilse  
City of Del Rey Oaks – Ron Fucci  
City of Monterey – Tricia Wotan  
City of Pacific Grove – George Fuerst  
City of Sand City – Leon Gomez  
City of Seaside –Patrick Grogan  
County of Monterey – Michael Trapani

##### **Other:**

Lindsay Brown – Monterey Bay Sanctuary Foundation  
Autumn Wycoff - Caltrans  
Carolyn Burke – City of Seaside  
Jessica Juico – City of Carmel  
Maris Sidenstecker – PE/PO Coordinator  
Doug Dowden

##### **MRSWMP Staff:**

Program Manager – Jeff Condit

##### **2. Public Comment**

None.

#### **CONSENT AGENDA**

##### **3. Approve Management Committee Meeting Minutes for 6/28/23**

- **Action:** On a motion by Wotan (*City of Monterey*), seconded by Grogan (*City of Seaside*), Management Committee approved the Management Committee Meeting Minutes for 6/28/23 (7-0)

#### **DISCUSSION ITEMS**

##### **4. Update on Annual Report Process**

- a. Timeline for Submittal of Annual Report  
Condit provided members with a Staff Report that detailed the upcoming Annual Report process. He is available to work with members if there are any questions regarding the process, the 2NForm Platform, the SMARTS database, etc.

##### **5. Update on PE/PO Activities**

- a. Dog Doo Contest Social Media Campaign

Sidenstecker provided an update regarding the MRSWMP Dog Doo Contest Social Media Campaign. She encouraged members to work with their Communications Teams to utilize the Social Media Toolkit to help promote the contest which runs through August (Action Items – Members).

**b. Social Media Strategy Calendar**

Condit and Sidenstecker are working to develop a Social Media Strategy Calendar for the current Permit Year (ie. Earth Day, Labor Day, World Water Day). If members have specific dates/events that they would like to include on the Social Media Strategy Calendar, please email Condit directly (Action Item – Members).

**c. Storm Drain Emblem Installation**

Sidenstecker shared that she is working with CSUMB Service Learning Students to install storm drain emblems throughout the region per Permit Requirement E.8.

**d. Stormwater Awareness Week**

**a. Construction BMP Training – Sept. 28**

Condit provided an update of the upcoming Construction BMP Training on Thursday, Sept. 28 at 12pm. We will be working with WGR Consultants to facilitate a hybrid Training both online and in-person. Lunch will be provided.

Wotan and Gomez shared they would like to participate in the call with WGR Consultants (Action Item – Condit).

**b. Stormwater Awareness Week Proclamation**

Condit shared a copy of a Stormwater Awareness Week Proclamation that members may take to their Boards and Councils (optional).

**6. Update on QSD Recertification Process**

The State Water Board is updating the Re-Certification Process for QSDs. Sharkey mentioned that the Regional Board will be hosting a Hybrid Meeting regarding the updated Construction General Permit on Thursday, July 27 from 9am-11. Sharkey will forward a flyer with Registration Instructions (Action Item – Sharkey, Condit).

Gomez mentioned that it would be beneficial to monitor the QSD Re-Certification Process, to ensure we are informed of specific dates, deadlines, etc. (Action Item – Condit).

Trapani will forward a flyer with Outreach Dates which Condit will forward to Members (Action Item – Trapani, Condit)

**7. Update on CEQA Scoping Meeting Regarding Waste Discharge Requirements for Vegetation and Sediment Management Activities Regarding Fire Fuel Reduction and Flood Management**

The State Water Board hosted an informative webinar regarding this initiative. Wotan shared that we may wish to incorporate Public Safety should be a focus as well. They are looking at different mitigation strategies as well as indigenous fire practices. Standardization and efficiencies is a goal of this effort.

The Webinar was recorded, Condit will forward the link to Members (Action Item – Condit).

#### **8. Update on Permit Cost Reporting Requirements**

Condit shared information regarding the State Water Board's Permit Cost Reporting Requirements. The State Water Board will be issuing a 13383 Letter to begin implementation of the requirements.

#### **9. Update on Phase II MS4 Permit Re-Issuance**

- a. Update on Status of Draft Trash Amendment Language  
Condit provided an update on the Phase II Permit Re-Issuance, including the Trash Amendment language. He thanked Trapani and Wotan for their efforts on the Permit Re-Issuance Sub-Committee.
- b. Update on Status of Phase II Permit Re-Issuance  
Sharkey mentioned that the pending Attachment G is somewhat modeled on the City of Salinas requirements. Reasonable Assurance will be included in the language.

Members inquired on the schedule of the new Permit (Action Item – Condit)

### **ADMINISTRATIVE REPORTS**

#### **10. Management Committee Member and Program Manager Reports**

- a. **City of Del Rey Oaks** – Fucci shared that he is continuing to work with FEMA regarding damage from this year's storm events. Via Verde Road Work is complete.
- b. **County of Monterey** – Trapani shared that he has been working with his County IT Dept. to allow residents to report Illicit Discharges via a web portal, MontereyUConnect.com. He suggested to include the reporting of missing storm drain emblems via the App.

### **ADJOURNMENT / SCHEDULE NEXT MEETING**

#### **11. Schedule Next Meeting**

The next Management Committee meeting is scheduled for Wednesday, August 23, at 9:30am.

#### **12. Meeting Adjournment**

The meeting was adjourned at 11:12a.m.

## **Monterey Regional Storm Water Management Program (MRSWMP)**

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**To: MRSWMP Management Committee**  
**From: Leon Gomez, Chair**  
**Date: September 27, 2023**  
**Subject: Update on Annual Report Schedule**

### **Discussion**

The Annual Report for the 2022/23 Permit Year is due October 16, 2023 (October 15 is on a Sunday) via the State Water Board SMARTS web portal reporting form.

The following is a draft schedule for the completion of the Annual Report for review:

<b>Date</b>	<b>Description</b>	<b>Responsible Party</b>
6/30/23	Permit Year Conclusion	All Members
9/22/23	PE/PO Report sections due	PE/PO Coordinator
9/29/23	Completion of Regional Program Supporting Documents and Distribution to Members	Chair/Co-Chair and M1W
10/16/2023	SMARTS Database Annual Report Form posting due	All Members

# Construction BMP Implementation and Inspection

## HOW TO KEEP YOUR SITE OPERATIONAL RAIN OR SHINE Free Training and Lunch!

**Thursday,  
September 28  
NOON to 1 pm**

**OLDEMEYER CENTER  
986 HILBY AVENUE,  
SEASIDE, CA 93955**

**Please register by 9/22/23\***

**TO REGISTER TO  
ATTEND IN PERSON  
WITH LUNCH**

**CLICK HERE**

**TO REGISTER  
TO ATTEND  
VIRTUALLY:**

**CLICK HERE**

Please join us to review Construction Site Best Management Practices to ensure your job site remains operational and compliant with municipal pollution prevention requirements. This FREE training will provide an overview of Implementing and Inspecting Construction BMPs and how to protect water quality at your job site all year long. Lunch provided.

The training will be held in a hybrid format with in-person and virtual options to participate. We would be thrilled to see you in person.

### **Who Should Attend**

**MUNICIPAL INSPECTORS • ENGINEERS  
SITE DESIGNERS • PROPERTY OWNERS  
CONTRACTORS • CONSTRUCTION SITE OPERATORS**

*For questions or suggestions, please contact  
the Monterey Regional Stormwater  
Management Program (MRSWMP)  
[montereysea@my1water.org](mailto:montereysea@my1water.org)*



**MONTEREY SEA**

**Stormwater Education Alliance**

**Carmel-by-the-Sea • County of Monterey • Del Rey Oaks  
Monterey • Pacific Grove • Sand City • Seaside**