

## **NOTICE AND AGENDA**

# **MANAGEMENT COMMITTEE for the MONTEREY STORMWATER EDUCATION ALLIANCE**

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**DATE:** May 26, 2021  
**TIME:** 9:30 a.m.  
**LOCATION:** Zoom Video Conference and Teleconference

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### **THIS MEETING WILL BE HELD ELECTRONICALLY AND REMOTELY ONLY VIA ZOOM VIDEO CONFERENCING AND TELECONFERENCING**

This meeting is compliant with Governor Newsom's Executive Order N-29-20 which allows for holding public meetings electronically only, without a physical location for public participation, accessible only telephonically or otherwise electronically (video conferencing) to all members of the public seeking to observe and address the local legislative body, in order to avoid public gatherings, and until further notice.

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**Webinar ID: 892 3279 8652 Password: 003513**

**PUBLIC COMMENTS:** If you are unable to participate via telephone or webinar, you may also submit your comments by e-mailing them to [jeff@mylwater.org](mailto:jeff@mylwater.org) with one of the following subject lines "PUBLIC COMMENT ITEM #" (insert the item number relevant to your comment) or "PUBLIC COMMENT – NON-AGENDA ITEM". Comments must be received by 12:00 p.m. on Tuesday, May 25, 2021. All submitted comments will be provided to the Committee and may be read into the record and will be compiled as part of the record.

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<b>Officers:</b>	Chairperson:	Michael Trapani, County of Monterey
	Vice-Chairperson:	Leon Gomez, City of Sand City
<b>Participating Entities:</b>	City of Carmel-by-the-Sea	City of Del Rey Oaks
City of Monterey	City of Pacific Grove	City of Sand City
City of Seaside	County of Monterey	
<b>Other Coordinating Entities:</b>		
Carmel Unified School District	Pacific Grove Unified School District	
Monterey Peninsula Unified School District	Pebble Beach Company	
<b>Ex-Officio Members:</b>		
Association of Monterey Bay Governments	Monterey Bay National Marine Sanctuary	

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### **AGENDA ITEMS**

### **Page #**

1. **Call to Order / Roll Call**
2. **Public Comments**

n/a  
n/a

### **CONSENT AGENDA**

- |   |             |   |
|---|-------------|---|
| 3. Approve Management Committee Meeting Minutes for 4/28/21 | (Attach. 1) | 3 |
|---|-------------|---|

### **INFORMATION AND DISCUSSION ITEMS**

- |   |             |     |
|---|-------------|-----|
| 4. Update on COVID-19 Situation             |             | n/a |
| 5. Presentation on PCR Testing and HF183    |             | n/a |
| 6. Update from Political Relevancy Workshop |             | n/a |
| 7. Update on Annual Report                  | (Attach. 2) | 6   |
| 8. Update on AB377                          |             | n/a |

### **ACTION ITEMS**

- |   |             |    |
|---|-------------|----|
| 9. Action Item to Approve the Monterey SEA Budget and Cost Allocation for FY2021/22 | (Attach. 3) | 19 |
|---|-------------|----|

### **ADMINISTRATIVE REPORTS**

- |   |  |     |
|---|--|-----|
| 10. Management Committee Member and Program Manager Reports |  | n/a |
|---|--|-----|

### **SCHEDULE NEXT MEETING / ADJOURNMENT**

- |   |  |     |
|---|--|-----|
| 11. <b>Schedule Next Meeting:</b> The next Monterey SEA Meeting date is currently scheduled for Wednesday, June 23, at 9:30a.m. |  | n/a |
| 12. <b>Meeting Adjournment</b>  |  | n/a |

## Monterey Stormwater Education Alliance Management Committee

### MEETING MINUTES For April 28, 2021

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#### **AGENDA ITEMS**

##### **1. Call to Order / Roll-Call**

Chairperson Trapani (County of Monterey) called the meeting to order at 9:30a.m. and performed roll call.

##### **Management Committee (MC) Members:**

City of Carmel-by-the-Sea – Agnes  
Martelet  
City of Monterey-Tricia Wotan  
City of Pacific Grove – Caleb Schneider  
City of Sand City – Leon Gomez  
City of Seaside, City of Del Rey Oaks –  
Scott Ottmar  
County of Monterey – Michael Trapani

Program Manager – Jeff Condit

##### **Other:**

Thomas Korman, Kevin Anderson, Tom  
Harty – City of Monterey  
Lisa Emanuelson, Bridget Hoover –  
California Marine Sanctuary Foundation  
John Stiver - Contech  
Daniel Smith - BioClean

##### **MRSWMP Staff:**

##### **2. Public Comment**

John Stiver shared that Contech has initiated a petition for the San Francisco Regional Board to allow innovative biotreatment options in their upcoming Municipal Regional Stormwater Permit. He will forward an email to Condit with information about the petition to be forwarded to members.

#### **CONSENT AGENDA**

##### **3. Approve Management Committee Meeting Minutes for 2/24/21**

- **Action:** On a motion by Ottmar (*City of Seaside*), seconded by Martelet (*City of Carmel-by-the-Sea*), Management Committee approved the Management Committee Meeting Minutes for 3/24/21 (7-0).
  - **Ayes:** Schneider, Ottmar, Ottmar, Trapani, Wotan, Martelet, Gomez
  - **Noes:** None
  - **Absent:** None

#### **DISCUSSION ITEMS**

##### **4. Update on COVID-19 Situation**

A brief discussion ensued regarding impacts the current COVID-19 situation has had on stormwater programs and local government in general:

- Martelet shared that Carmel is planning to open their City Hall in mid-May.
- Schneider shared that most City staff have been fully vaccinated and they are moving to open City facilities.
- Ottmar mentioned that the City of Seaside is looking to open City Council meetings to the public in mid-July.
- Wotan shared that the City of Monterey has opened their parks to the public.

## **5. City of Monterey Full Trash Capture Device Presentation**

Thomas Korman of the City of Monterey shared highlights of the Franklin Storm Drain Project, which includes the installation of a Full Trash Capture Device. Kevin Anderson shared an overview of the drainage area and the design storm of a one year/one hour storm. John Stiver provided an overview of the Trash Capture Device which utilizes hydrodynamic separation. He also shared installation best management practices.

## **6. Update from PE/PO Coordinator**

- a. Update on Distance Learning Classroom Presentations  
Sidenstecker shared that the PE/PO Program has been focused on its school outreach program via distance learning at local schools.

She is also focused on updating our advertisements in local newspaper media with a focus on “Love your Storm Drain.”

Sidenstecker and Condit recently participated in an in-person Earth Day Event at the Del Rey Oaks Butterfly Garden.

## **7. Monterey SEA Monitoring Program**

- a. Draft 2017 Dry Run and First Flush Monitoring Program  
Lisa Emanuelson provided an overview of the 2017 Dry Run and First Flush Monitoring Program Report. The First Flush occurred on December 13, the latest First Flush in the program’s history. She then shared box and whisker plots of the data showing results of our annual Dry Run and First Flush monitoring.

Wotan inquired about PCR testing regarding specific analytes. Martelet shared that she has been conducting PCR testing on Caffeine during two storm events over the course of the year and is available to share the results when completed in the June timeframe.

Trapani requested that Lisa contact jurisdictions when she comes across flow during the Dry Run Monitoring Event (**Action Item – Emanuelson**).

## **8. Monterey SEA Budget and Cost Allocation for FY2021/22**

Condit shared a draft Budget and Cost Allocation for Fiscal Year 2021/22. An extended discussion ensued.

Wotan added that the City of Monterey would be interested in conducting PCR Monitoring for the current FY2021/22 budget. Trapani shared that the County of Monterey's Lab has been in the process of certification and may be available as an option for PCR Monitoring.

#### 9. **Update from PCR Sub-Committee**

Wotan walked members through the updated Stormwater Control Plan Template. An extended discussion ensued.

There was interest from members to conduct a Workshop/Training on the Stormwater Control Plan template and the Stormwater Technical Guide. The PCR Sub-Committee will explore this opportunity to develop a Workshop/Training this Summer.

#### 10. **Update on Trash Amendment**

##### a. **Update on Trash Assessments**

Condit shared that he recently completed Trash Assessments for all jurisdictions. Members can view the results via the Trash RAM module of the Second Nature platform.

#### 11. **Update on AB377**

Condit updated members on the status of AB377. This legislation recently passed the Environmental Safety and Toxic Materials Sub-Committee by a 5-3 margin. A large contingent voiced opposition to the bill during public comment, including CASQA and a number of MS4 Permittees. The legislation is currently awaiting a hearing in the Appropriations Sub-Committee.

### **ADMINISTRATIVE REPORTS**

#### **Management Committee Member and Program Manager Reports**

- a. **County of Monterey** – Trapani shared that he has been working on an on-going illicit discharge case that is coming to a solution.
- b. **City of Seaside** – Ottmar shared that he is moving forward on the Campus Town project along with a mixed-use project on Broadway Ave. He has seen an increase in Accessory Dwelling Unit construction.
- c. **City of Sand City** – Gomez shared that he is moving forward with grant-funded green infrastructure projects.

### **ADJOURNMENT / SCHEDULE NEXT MEETING**

#### **12. Schedule Next Meeting**

The next Management Committee meeting is scheduled for Wednesday, May 26, at 9:30am.

#### **13. Meeting Adjournment**

The meeting was adjourned at 11:31a.m.

**Monterey Regional Stormwater Management Program**  
**Year 8 SMARTS Questions and Permit Requirement**  
 May 26, 2021

Question #	Page #	SMARTS Question	Proposed Answer	Proposed Comments (Comments for "Yes" answers are optional)	Supporting Documentation to Upload to SMARTS	Documentation that you may wish to collect as future back-up (in event of audit)	Who is providing this information?
1	1	<p>Per Section E.1., did you continue to implement your previously approved storm water management plan? If 'No', please provide a brief explanation in the comments section. (Years 1 - 8)</p> <p>(Please note: This question is for renewal permittees only. If you are a new permittee, please select 'NA')</p>					
2	1	<p>If you relied on another entity (co-permittee or SIE) to implement one or more of the permit requirements did the co-permittee or SIE meet the permit requirements that were implemented on your behalf? (Years 1 - 8)</p> <p>If 'Yes', please attach a copy of the agreement that you have with the other entity if it is new this year or if the agreement has changed or been updated since the last time it was uploaded.</p> <p>If 'No', please provide a brief explanation.</p>					
5	1	<p>Developed and began implementation of Enforcement Response Plan as specified by Section E.6.c.(ii)(a-f)? (pgs. 22-24, Year 3); OR</p> <p>Implemented the Enforcement Response Plan as specified in Section E.6.c.(ii)(a-f)? (Years 4-8)</p> <p>If 'No', please provide a brief explanation.</p>					

7	1	<p>Developed and began implementation of storm water public education and outreach program as specified by section E.7.a.(ii)(a - m)? (pgs. 25-27, Year 2); OR</p> <p>Continued implementation of storm water public education and outreach program as specified by section E.7.a.(ii)(a - m)? (pgs. 25-27, Year 3-8)</p>					
9	2	<p>Developed and implemented a training program for all staff who, as part of their normal job responsibilities, may be notified of, come into contact with, or otherwise observe an illicit discharge or illegal connection to the storm drain system, as specified by section E.7.b.1.(ii)(a-g), page 27) (Year 3); OR</p> <p>Continued to implement the training program for all appropriate staff? (Years 4-8)</p>					
10	2	<p>Provided construction outreach and education training for staff implementing construction site storm water runoff control program, as specified by section E.7.b.2.a(ii)(a-c), page 28 (Years 2-8)</p>					
11	2	<p>Developed and distributed educational materials to construction site operators, as specified by section E.7.b.2(b)(ii)(a-d), (page 29, Year 3); OR</p> <p>Continued to distribute educational materials? (Years 4-8)</p>					
12	2	<p>Updated existing storm water website, as necessary, to include information on appropriate selection, installation, implementation and maintenance of BMPs? (E.7.b.2.(b)(ii)(d), page 29) (Years 3-8)</p>					

13		Trained employees on how to incorporate pollution prevention/good housekeeping techniques into Permittee operations, as specified by section E.7.b.3.(ii)(a-d), pages 29-30 (Years 2-8)					
	2	If 'NA', please provide a brief explanation.					
14		Involved the public in the development and implementation of activities related to the program, as specified by section E.8.(ii)(a-e)? (Years 2-8)					
	2	If 'No', please provide a brief explanation.					
15		Created and/or maintained outfall map? (E.9.a., page 31) (Years 2-8)					
	2	If 'No', please provide a brief explanation.					
25		Updated the inventory annually? (E.9.b(ii)(d), page 33) (Years 2-8)					
	3	If 'No', please provide a brief explanation.					
26		Developed and implemented procedures to proactively identify illicit discharges originating from priority areas identified in Section E.9.a.(ii)(c ), at least once over the length of the permit term. OR, established a self-certification program where Permittees require reports from authorized parties demonstrating the prevention and elimination of illicit discharges at their facilities in priority areas at least once over the length of the permit term? (E.9.b(ii)(e), page 33) (Year 2) OR Implemented the procedures established per E.9.b.(ii).(e).? (Years 3-8)					
	4	If 'No', please provide a brief explanation.					



28	4	<p>Conducted monitoring for the parameters listed in Table 1 (page 34), or for parameters selected by Permittee based on local knowledge of pollutants of concern in priority areas? (E.9.c(ii)(a), page 34) (Years 2-8)</p> <p>If tailored parameter action levels, attach justification and modifications to parameters</p> <p>If 'No', please provide a brief explanation.</p>					
29	4	<p>Verified that indicator parameter action levels in Table 2 (page 35), or tailored parameter action levels were not exceeded? (E.9.c.(ii)(b), page 35) (Years 2-8)</p> <p>If tailored parameter action levels, attach justification and modifications to parameter action levels.</p> <p>If 'No', please provide a brief explanation.</p>					
30	4	<p>Conducted follow-up investigations per Section E.9.d. if the action level concentrations were exceeded? (E.9.c(ii)(c), page 35) (Years 2-8)</p> <p>If 'No', please provide a brief explanation.</p>					
32	4	<p>Investigated within 24 hours, non-storm water discharges suspected of being sanitary sewage and/or significantly contaminated? (E.9.d.(ii)(a), page 36) (Years 2-8)</p> <p>If 'No', please provide a brief explanation.</p>					
33	4	<p>Prioritized investigations of suspected sanitary sewage and/or significantly contaminated discharges over investigations of non-storm water discharges suspected of being cooling water, wash water, or natural flows? (E.9.d.(ii)(b), page 36) (Years 2-8)</p> <p>If 'No', please provide a brief explanation.</p>					
34	4	<p>Reported immediately the occurrence of any flows believed to be an immediate threat to human health or the environment to local Health Department? (E.9.d.(ii)(c), page 36) (Years 2-8)</p> <p>If 'No', please provide a brief explanation.</p>					
35	4	<p>Determined and documented through investigations the source of all non-storm water discharges? (E.9.d.(ii)(d), page 36) (Years 2-8)</p> <p>If 'No', please provide a brief explanation.</p>					

36	5	Implemented corrective actions to eliminate illicit discharges as specified in section E.9.d.(ii)(e), page 36. (Years 2-8) If 'No', please provide a brief explanation.					
37	5	Developed and began implementing a spill response plan? (E.9.e., page 36) (Year 1); OR Continued to implement a spill response plan (Years 2-8) If 'No', please provide a brief explanation.					
39	5	Created, maintained, and continuously updated an inventory of all projects subject to local construction site storm water runoff control ordinance according to the minimum requirements listed in section E.10.a(ii)(a-h) ? (E.10.a., page 37) (Years 1-8) If 'No', please provide a brief explanation.					
41	5	Used legal authority to implement procedures for inspecting public and private construction projects and conducted enforcement as necessary? (E.10.c, page 39). (Years 2-8) If 'No', please provide a brief explanation.					
42	5	Conducted inspections, at a minimum, at priority construction sites prior to land disturbance, during active construction and following active construction? (E.10.c.(ii), page 39) (Years 2-8) If 'No', please provide a brief explanation.					
43	5	Included in inspection, an assessment of compliance with the Permittee's construction site storm water control ordinance and other applicable ordinances? (E.10.c.(ii), page 39) (Years 2-8) If 'No', please provide a brief explanation.					
44	5	Active site inspections included inspections of BMP maintenance, BMP effectiveness and verification of no pollutant of concern discharge? (E.10.c.(ii), page 39) (Years 2-8) If 'No', please provide a brief explanation.					

45		Based inspection prioritization criteria on project threat to water quality (includes soil erosion potential, site slope, project size and type, sensitivity of receiving water bodies, proximity to receiving water bodies, non-storm water discharges, projects more than one acre that are not subject to the CGP and past record of non-compliance)? (E.10.c.(ii), page 39) (Years 2-8)  6 If 'No', please provide a brief explanation.					
46		Developed and maintained an inventory of Permittee-owned or operated facilities within your jurisdiction that are a threat to water quality, as specified in E.11.a(ii), page 40. (Years 2-8)  6 If 'No', please provide a brief explanation.					
49		Developed and implemented SWPPPs for hotspots as specified in section E.11.d.(ii)(a-c), page 42-43)? (Year 4)  Continued to implement SWPPPs for hotspots? (Years 5-8)  6 If 'No', please provide a brief explanation.					
50		Conducted quarterly visual inspection of hotspots and hotspot discharge locations? (E.11.e.(ii)(a and c), page 43) (Years 5-8)  6 If 'No', please provide a brief explanation.					
51		Conducted annual comprehensive hotspot inspection? (E.11.e(ii)(b), page 43) (Years 5-8)  6 If 'No', please provide a brief explanation.					
52		Inspected each inventoried facility that is not a hotspot once during permit term? (E.11.e(ii)(d), page 44) (Years 5-8)  6 If 'No', please provide a brief explanation.					
55		Developed and implemented a strategy to inspect storm drain systems, based on the priorities assigned in section E.11.f.(ii), page 44. (E.11.g.(ii)(a), page 45). (Year 3); OR  Continued to implement the strategy to inspect storm drain systems? (Years 4-8)  7 If 'No', please provide a brief explanation.					

56	7	<p>Developed and implemented a schedule to clean high priority catch basins and other systems? (E.11.g.(ii)(b), page 45) (Year 3); OR</p> <p>Continued to implement a schedule to clean high priority catch basins? (Years 4-8)</p> <p>If 'No', please provide a brief explanation.</p>					
57	7	<p>Ensured that each catch basin in high foot traffic areas includes a legible storm water awareness message? (E.11.g.(ii)(c), page 45) (Years 3-8)</p> <p>If 'No', please provide a brief explanation.</p>					
58	7	<p>Reviewed and maintained high priority facilities and removed trash and debris from high priority areas prior to the rainy season? (E.11.g.(ii)(d), page 45). (Years 3-8)</p> <p>If 'No', please provide a brief explanation.</p>					
59	7	<p>Developed and maintained a procedure to dewater and dispose of materials extracted from catch basins that ensures that water removed during the catch basin cleaning process and waste material will not reenter the MS4? (E.11.g.(ii)(e), page 45). (Year 3)</p> <p>Continued to implement a procedure to dewater and dispose of materials extracted from catch basins? (Years 4-7)</p> <p>If 'No', please provide a brief explanation.</p>					
61	7	<p>Developed and implemented a program that includes activities listed in section E.11.h.ii(a)(1-8), page 46, to assess O &amp; M activities and subsequently developed applicable BMPs? (E.11.h(ii)(a), page 46) (Year 3); OR</p> <p>Continued to implement a program to assess O&amp;M activities? (Years 4-8)</p> <p>If 'No', please provide a brief explanation.</p>					
62	7	<p>Identified all materials that could be discharged from each of these O&amp;M activities, and which materials contain pollutants? (E.11.h(ii)(b), page 46) (Years 3-8)</p> <p>If 'No', please provide a brief explanation.</p>					

63	7	<p>Developed and identified a set of BMPs that, when applied during Permittee O&amp;M activities, will reduce pollutants in storm water and non-storm water discharges? (E.11.h(ii)(c), page 46) (Year 3); OR</p> <p>Continued to implement identified BMPs for O&amp;M activities? (Years 4-7)</p> <p>If 'No', please provide a brief explanation.</p>					
64	8	<p>Evaluated all BMPs implemented during O&amp;M activities quarterly? (E.11.h(ii)(d), page 46) (Years 3-8)</p> <p>If 'No', please provide a brief explanation.</p>					
65	8	<p>Developed and implemented a process for incorporating water quality and habitat enhancement into new and rehabilitated flood management projects? (E.11.i, page 46-47) (Year 3); OR</p> <p>Continued to implement the process for incorporating water quality enhancement into flood management projects? (Years 4-8)</p> <p>If 'No', please provide a brief explanation.</p>					
66	8	<p>Implemented a landscape design and maintenance program to reduce the amount of water, pesticides, herbicides and fertilizers used by Permittee? (E.11.j., page 47) (Years 2-8)</p> <p>If 'No', please provide a brief explanation.</p>					
68	8	<p>Implemented practices that reduced the discharge of pesticides, herbicides and fertilizers as specified in section E.11.j(ii)(b)(1-4), page 47-48)? (Years 2-8)</p> <p>If 'No', please provide a brief explanation.</p>					
69	8	<p>Implemented educational activities for municipal applicators and distributors? (E.11.j(ii)(b)(1), page 47) (Years 2-8)</p> <p>If 'No', please provide a brief explanation.</p>					
70	8	<p>Implemented landscape management measures that rely on non-chemical solutions, including the measures specified in section E.11.j.(ii)(b)(2)(a-i), page 47? (Years 2-8)</p> <p>If 'No', please provide a brief explanation.</p>					
71	8	<p>Collected and properly disposed of unused pesticides, herbicides and fertilizers? (E.11.j(ii)(b)(3), page 48)(Years 2-8)</p> <p>If 'No', please provide a brief explanation.</p>					

72	8	Minimized irrigation runoff by using an evapotranspiration-based irrigation schedule and rain sensors? (E.11.j(ii)(b)(4), page 48), (Years 2-8)  If 'No', please provide a brief explanation.					
73	8	Recorded the types and amounts of pesticides, herbicides and fertilizers used in the permit area? (E.11.j(ii)(c ), page 48) (Years 2-8)  If 'No', please provide a brief explanation.					
74	9	Regulated development to comply with sections E.12.b. through E.12.l of permit? (E.12.a., page 48) (Years 2-8)  If 'No', please provide a brief explanation.					
75	9	Required implementation of site design measures for all projects that create and/or replace 2,500- 5,000 square feet of impervious surface (including single family homes, that are not part of a larger plan of development)? (E.12.b., page 48-49) (Years 2-8)  If 'No', please provide a brief explanation.					
76	9	Implemented standards, including measures for site design, source control, runoff reduction, storm water treatment and baseline hydromodification management, on projects that create and/or replace more than 5,000 square feet of impervious surface (Regulated Projects)? (E.12.c., pages 49 -51) (Years 2-8)  If 'No', please provide a brief explanation.					
77	9	Required Regulated Projects to implement source control measures? (E.12.d., page 51- 52) (Years 2-8)  If 'No', please provide a brief explanation.					
78	9	Required Regulated Projects to implement LID standards designed to reduce runoff, treat storm water, and provide baseline hydromodification management to the extent feasible, to meet the Numeric Sizing Criteria for Storm Water Retention and Treatment under section E.12.e(ii)c., page 53. (E.12.e., page 52-56)? (Years 2-8)  If 'No', please provide a brief explanation.					

79		<p>Developed and implemented hydromodification management procedures for Regulated Projects that created and/or replaced one acre or more of impervious surface as specified by section E.12.f? (pgs. 56 - 57, Year 3); OR</p> <p>Continued to implement hydromodification management procedures for Regulated Projects? (Years 4-8)</p>					
	9	If 'No', please provide a brief explanation.					
80		<p>Developed and/or modified enforceable mechanisms to implement E.12.b through E.12.f., if necessary? (E.12.g., page 58) (Years 3-8)</p>					
	9	If 'No', please provide a brief explanation.					
81		<p>Implemented an O&amp;M verification program for storm water treatment and baseline hydromodification structural controls measures on all Regulated Projects, as specified by section E.12.h.(ii)(a-e), page 58-60? (Years 2-8)</p>					
	9	If 'No', please provide a brief explanation.					
82		<p>Inventoried and assessed the maintenance condition of structural post-construction BMPs within your jurisdiction? (E.12.i., page 60) (Years 3-8)</p>					
	9	If 'No', please provide a brief explanation.					
83		<p>Developed and maintained a plan to inventory, map and determine the relative maintenance condition of structural post-construction BMPs as specified by section E.12.i.(ii)(a-d), page 60-61? (Year 3); OR</p> <p>Continued to implement plan to inventory, map and assessment of maintenance condition of post-construction BMPs? (Years 4-8)</p>					
	10	If 'No', please provide a brief explanation.					

85	10	Completed any changes to the landscape code to effectively administer post-construction requirements? (E.12.j(ii)(b), page 61) (Years 2-8)  If 'No', please provide a brief explanation.					
86	10	Implemented post-construction storm water management requirements based on a watershed-process approach as specified by section E.12.k, page 62? (Years 1 - 8)					
87	10	Proposed alternative post-construction requirements that achieved multiple-benefits as specified by section E.12.l., page 62? (Years 1 - 8)					
88	10	Indicate which water quality monitoring approach applies to your jurisdiction. Check all that apply.*					



93	11	<p>Provide a summary of the implementation of the water quality monitoring program and related results. (Year 3 - 8)</p> <p>Upload the Monitoring Study Results. {required}</p>					
94	11	<p>Developed and implemented a Program Effectiveness Assessment and Improvement Plan (PEAIP) that includes the minimum requirements listed in section E.14.a(ii)(a-f), page 70-72)? (Year 2)</p> <p>Continued to implement the PEAIP? (Years 3-8)</p> <p>If 'No', please provide a brief explanation.</p> <p>If 'Yes', upload required PEAIP as attachment if changes have been made to the PEAIP since being uploaded for previous annual reports.</p>					
95	11	<p>Provide a description of implementation of the Program Effectiveness Assessment and Improvement Plan, a summary of data obtained through effectiveness assessment measures and the short and long-term progress of the storm water program and an analysis of the data as described on page 72 of the permit. Upload as an attachment. (Years 3 - 8)</p>					
96	11	<p>Identified and summarized BMP and/or program modification identified in priority program areas that will be made in next permit term? (E.14.b.(ii)(a-d), page 72-73) (Year 5)</p> <p>If 'No', please provide a brief explanation.</p> <p>If 'yes', upload required PEAIP as attachment. {required if 'Yes'}</p>					
97	11	<p>Attached TMDL implementation status report that includes the information listed in section E.15.d(i-iv), page 74 of permit? (Years 1-8) {required if 'Yes'}</p> <p>If 'No', please provide a brief explanation.</p>					

98	11	Optional: If you have any additional information, reports or attachments that you would like to provide to describe your storm water program please use the text box and/or the upload attachment button below. (Years 1 - 8)					
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## Monterey Stormwater Education Alliance

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**To:** Monterey SEA Management Committee  
**From:** Jeff Condit, Program Manager  
**Date:** May 26, 2021  
**Subject:** Action Item to Approve Monterey SEA Budget and Cost Allocation for FY2021/22

### Discussion

The Program Manager has been working with a Sub-Committee consisting of the Chair and Vice-Chair to develop the FY2021/22 Budget and Cost-Share Allocation. Due to the current COVID-19 economic climate, efforts were made to reduce and minimize expenditures where feasible.

The Cities of Monterey and Pacific Grove have requested that the Monterey SEA Monitoring Program conduct additional monitoring for three sites in the Pacific Grove-area to incorporate PCR Testing and PAH Testing, in addition to Receiving Water Monitoring. The costs for conducting this additional monitoring is included in Schedule C-1. The costs included are a best-guess placeholder as the California Marine Sanctuary Foundation is currently researching costs for PAH Testing.

### Recommendation

Staff recommends the Management Committee approve the FY2021/22 Monterey SEA Budget and Cost Allocation.

### Attachments:

Attachment 3-A: Monterey SEA FY2021/22 Budget and Cost-Share Allocation

Monterey Regional Stormwater Management Program  
Cost-Share Allocation - Fiscal Year 2021/22

PROGRAM ELEMENT	Budgeted Cost	M1W Administration Fee (+10%)	TOTAL Line-Item BUDGET	Cost-Share Allocation Schedule
Program Manager - <i>Salary and Benefits - total</i>	<b>\$ 143,865</b>	<b>\$ 14,387</b>	<b>\$ 158,252</b>	<b>A (total)</b>
- Program Manager -Fixed Fee Portion	\$ 70,000	\$ -	\$ 70,000	A-1
- Program Manager - Population-based portion	\$ 73,865	\$ 14,387	\$ 88,252	A-2
Stormwater Monitoring Program (E.8 & E.14)	<b>\$ 27,616</b>	<b>\$ 2,762</b>	<b>\$ 30,378</b>	<b>--</b>
- Program and Analysis Costs	\$ 16,146	\$ 1,615	\$ 17,761	C
- Lab Fees	\$ 11,470	\$ 1,147	\$ 12,617	C
Receiving Water Monitoring Program, PCR and PAH	\$ 7,218	\$ 722	\$ 7,940	C-1
Programs Budget	<b>\$ 6,000</b>	<b>\$ 600</b>	<b>\$ 6,600</b>	<b>B</b>
PE/PO Contract (E.7 & E.8)	<b>\$ 123,243</b>	<b>\$ 12,324</b>	<b>\$ 135,567</b>	<b>B</b>
Web Development	<b>\$ 1,500</b>	<b>\$ 150</b>	<b>\$ 1,650</b>	<b>B</b>
Contingency	<b>\$ 8,000</b>	<b>\$ 800</b>	<b>\$ 8,800</b>	<b>B</b>
PEAIP Software	<b>\$ 32,422</b>	<b>\$ 3,242</b>	<b>\$ 35,664</b>	<b>D</b>
BUDGET COMPONENT TOTALS	\$ 349,864	\$ 34,986	\$ 384,850	

Cost Share Schedule	Basis of Calculation	Total Budgeted Cost
<i>A (total)</i>	<i>Program Manager</i>	<i>\$ 158,252</i>
A-1	Fixed Fee portion	\$ 70,000
A-2	Population-Based portion	\$ 88,252
B	Population, Permitted Area	\$ 152,617
C	No. of Monitoring Locations	\$ 30,378
C-1	No. of Monitoring Locations	\$ 7,940
D	Divided per Jurisdiction	\$ 35,664
<i>Total</i>		<i>384,850</i>

<b>Note:</b> Participants' Fixed-Fee Portion of Program Manager Salary + Benefits =	<b>\$ 10,000</b>
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PARTICIPATING ENTITIES	Cost Share Schedule A						Cost Share Schedule B			Cost Share Schedule C			Cost Share Schedule C-1	Schedule D	PERMITTEE SHARE COST (A+B+C+C1+D)
	Fixed Fee Share			Population-Based Share		Total							Receiving Water Monitoring, PCR, PAH	Participant Cost	
	Participant	Participant Share	Fixed Cost (A1)	Participant Population (2010)	Population - Based Cost ( A2)	Schedule A Share Cost Total (A1+A2)	Population (2010)	Population Share	Population Share Cost (B)	Monitoring Locations (Total)	Monitoring Share Cost (See Monitoring Program Worksheet)	Monitoring Share Cost (Including +10% M1W Admin. Fee) (C)			
TRADITIONAL PERMITTEES															
Carmel-by-the-Sea	1	14.3%	\$ 10,000	3,722	\$ 2,277	\$ 12,277	3,722	2.5%	\$ 3,818	2	\$ 5,021	\$ 5,523	\$ -	\$ 2,684	\$ 24,301
Del Rey Oaks	1	14.3%	\$ 10,000	1,624	\$ 993	\$ 10,993	1,624	1.1%	\$ 1,666	0	\$ -	\$ -	\$ -	\$ 824	\$ 13,483
Monterey	1	14.3%	\$ 10,000	27,810	\$ 17,010	\$ 27,010	27,810	18.7%	\$ 28,524	3	\$ 7,532	\$ 8,285	\$ 3,970	\$ 8,245	\$ 76,034
Pacific Grove	1	14.3%	\$ 10,000	15,041	\$ 9,200	\$ 19,200	15,041	10.1%	\$ 15,427	3	\$ 7,532	\$ 8,285	\$ 3,970	\$ 8,245	\$ 55,127
Sand City	1	14.3%	\$ 10,000	334	\$ 204	\$ 10,204	334	0.2%	\$ 343	0.2	\$ 502	\$ 552	\$ -	\$ 824	\$ 11,923
Seaside	1	14.3%	\$ 10,000	33,025	\$ 20,200	\$ 30,200	33,025	22.2%	\$ 33,873	0.8	\$ 2,008	\$ 2,209	\$ -	\$ 6,597	\$ 72,879
County of Monterey <small>Urban, Unincorporated</small>	1	14.3%	\$ 10,000	62,727	\$ 38,367	\$ 48,367	62,727	42.2%	\$ 64,337	2	\$ 5,021	\$ 5,523	\$ -	\$ 8,245	\$ 126,473
<i>Participating Entities' TOTAL</i>	<i>7</i>			<i>144,283</i>			<i>144,283</i>			<i>11</i>			<i>\$ 7,940</i>	<i>\$ 35,664</i>	<i>\$ 380,220</i>
NON-TRADITIONAL PERMITTEES															
	0	0.0%	\$ -	0	\$ -	\$ -	0	0.0%	\$ -	0	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Coordinating Entities' TOTAL</i>	<i>0</i>			<i>0</i>			<i>0</i>			<i>0</i>				<i>0</i>	
COORDINATING ENTITIES															
Pebble Beach Co (Del Monte Forest)	0	0.0%	\$ -	0	\$ -	\$ -	4,514	3.0%	\$ 4,630	0	\$ -	\$ -	\$ -	\$ -	\$ 4,630
	0			0			4,514			0				0	
<i>Participants' TOTAL</i>	<i>7</i>	<i>100.0%</i>	<i>\$ 70,000</i>	<i>144,283</i>	<i>\$ 88,252</i>	<i>\$ 158,252</i>	<i>148,797</i>	<i>100.0%</i>	<i>\$ 152,617</i>	<i>11</i>	<i>\$ 27,616</i>	<i>\$ 30,378</i>	<i>\$ 7,940</i>	<i>\$ 35,664</i>	<i>\$ 384,850</i>