

**Monterey Stormwater Education Alliance
Management Committee**

**MEETING MINUTES
For January 27, 2021**

AGENDA ITEMS

1. Call to Order / Roll-Call

Vice-Chairperson Trapani (County of Monterey) called the meeting to order at 9:31a.m. and performed roll call.

Management Committee (MC) Members:

City of Carmel-by-the-Sea – Agnes
Martelet
City of Monterey-Tricia Wotan
City of Pacific Grove – Caleb Schneider
City of Sand City – Leon Gomez
City of Seaside, City of Del Rey Oaks –
Scott Ottmar
County of Monterey – Michael Trapani

Program Manager – Jeff Condit

Other:

Maris Sidenstecker – PE/PO Coordinator
Lisa Emanuelson – California Marine
Sanctuary Foundation
Heidi Niggemeyer – City of Salinas
Michelle Tanner, Krista McDonald – Second
Nature
Rick Reidl – Wallace Group
Doug Dowden

MRSWMP Staff:

2. Public Comment

None.

CONSENT AGENDA

3. Approve Management Committee Meeting Minutes for 12/16/20

- **Action:** On a motion by Ottmar (*City of Seaside*), seconded by Gomez (*City of Sand City*), Management Committee approved the Management Committee Meeting Minutes for 12/16/20.

- **Ayes:** Schneider, Gomez, Ottmar, Ottmar, Trapani
- **Noes:** None
- **Absent:** Martelet, Wotan

DISCUSSION ITEMS

4. Update on COVID-19 Situation

A brief discussion ensued regarding impacts the current COVID-19 situation has had on stormwater programs and local government in general.

Ottmar mentioned that a consultant working on stormwater related issues was recently diagnosed with COVID. There was no additional spread to team members or City Staff.

Niggemeyer from City of Salinas mentioned that the City has implemented temperature checks for all employees checking in to the office.

Schneider shared that employees are primarily working from home when possible.

5. **Presentation from City of Salinas: Community-Based Public Private Partnerships**
Heidi Niggemeyer, Stormwater Program Manager for the City of Salinas, provided an overview of a Community-Based Public Private Partnership project that the City is undertaking. The City has partnered with consultants Second Nature and Corvias to develop a performance-driven contract approach to the implementation of green infrastructure projects with goals of maximizing economies of scale while reducing project costs and delivery time. Through the process they are also planning to explore a Stormwater Utility in order to offset reliance on their General Fund.
6. **Discussion of 2NForm Platform**
 - a. **Review of Construction and Post-Construction Modules**
Michelle Tanner of Second Nature provided an overview of the 2NForm Construction and Post-Construction Modules of their platform, providing a tutorial of the modules while answering questions from Management Committee members. Krista McDonald of Second Nature shared recent progress on a web-based Stormwater Program Dashboard that they are developing with the City of Salinas.

2NForm training series will be launched in February and March of 2021. Condit will forward members registration information when available (**Action Item – Condit**).
7. **Update on Public Outreach and Public Education**
 - a. Update from Web Re-Design Sub-Committee
Condit and Sidenstecker are working with our web consultants to re-design the MontereySEA.org website with a new look in line with the new logo.
8. **Update on Trash Amendment**
Condit shared that he is preparing to conduct Trash Assessments on behalf of jurisdictions utilizing the 2NForm Trash RAM platform. He will notify members prior to conducting the assessments (**Action Item – Condit**).

ACTION ITEMS

9. Election of Officers (Chairperson and Vice-Chairperson)

- **Action:** On a motion by Ottmar (*City of Seaside*), seconded by Schneider (*City of Pacific Grove*), Management Committee elected Trapani as Chair and Gomez as Vice-Chair.

- **Ayes:** Martelet, Wotan, Schneider, Gomez, Ottmar, Ottmar, Trapani
- **Noes:** None
- **Absent:** None

10. Action Item to Direct PE/PO Coordinator to Coordinate Political Relevancy Workshop

Due to the ongoing COVID-19 pandemic, public events in the Monterey Bay-area that Monterey SEA typically participates in, have been cancelled. Condit discussed an opportunity to re-purpose funding that was earmarked for events in the current Fiscal Year to allow for the Monterey SEA program to evaluate opportunities to increase its political relevancy through a Workshop exercise with consultant NCE.

- **Action:** On a motion by Trapani (*County of Monterey*), seconded by Gomez (*City of Sand City*), Management Committee approved an item to direct the PE/PO Coordinator to Coordinate a Political Relevancy Workshop.
 - **Ayes:** Martelet, Wotan, Schneider, Gomez, Ottmar, Ottmar, Trapani
 - **Noes:** None
 - **Absent:** None

ADMINISTRATIVE REPORTS

11. Management Committee Member and Program Manager Reports

- a. **City of Seaside** – Ottmar shared that the City of Seaside is recruiting for an Associate Engineer.
- b. **City of Sand City** – Gomez shared that the City is focused on adhering to COVID protocols to keep staff and community safe.
- c. **City of Carmel** – Martelet shared that the City has seen an uptick in trash at their trash and recycling receptacles due to COVID Shelter in Place protocols, with people consuming take-out food in public places as opposed to restaurant outdoor dining. She mentioned that she has several Tier 2 and Tier 3 PCR projects forthcoming.
- d. **City of Pacific Grove** – Schneider shared that he is getting up to speed with the Stormwater Program.
- e. **County of Monterey** – Trapani shared that the County’s Stormwater Program is now living in the Public Works Department following a re-organization.

ADJOURNMENT / SCHEDULE NEXT MEETING

12. Schedule Next Meeting

The next Management Committee meeting is scheduled for Wednesday, February 24, at 9:30am.

13. Meeting Adjournment

The meeting was adjourned at 11:17a.m.